

Application for new permit or referral to clear native vegetation

This is the form to submit a referral of proposed clearing or apply for a clearing permit under Part V of the *Environmental Protection Act 1986* (EP Act).

Before you submit this form, please check you have completed all the fields for the form type and fully prepared any required supporting documents (including maps etc.). We will return / decline any forms that are not correctly completed.

To find out more about the stages of assessment for clearing permit forms, see the [Procedure: Native vegetation clearing permits](#).

Part 1 – Form type

<p>Select your form type.</p> <p>NOTE: Where appropriate in this form, and unless stated otherwise, the terms 'application' and 'applicant' also mean 'referral' and 'referrer' respectively.</p>	<p><input type="checkbox"/> Referral of proposed clearing (s.51DA of the EP Act)</p> <p><input type="checkbox"/> Application for an area permit (s.51E of the EP Act)</p> <p><input checked="" type="checkbox"/> Application for a purpose permit (s.51E of the EP Act)</p>
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Part 2 – Applicant details

2.1 Applicant name

<p>For area permits:</p> <p>If granted, the name(s) of (all) landowner(s) will be listed as 'permit holders' on the permit.</p> <p>For purpose permits:</p> <p>If granted, the name(s) of (all) applicant(s) will go on the permit.</p>	<p><input type="checkbox"/> Applying as an individual – complete the following:</p> <table border="1"> <tr> <td>Title</td> <td><input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Other:</td> <td></td> </tr> <tr> <td>Name(s)</td> <td colspan="2"></td> </tr> </table> <p><input type="checkbox"/> Applying as a body corporate or other entity formed at law – complete the following:</p> <table border="1"> <tr> <td>Name</td> <td colspan="2"></td> </tr> <tr> <td>Australian Company Number (ACN)</td> <td colspan="2"></td> </tr> </table> <p><input checked="" type="checkbox"/> Applying as a government entity (e.g. government department, local government authority, or other statutory body)</p> <table border="1"> <tr> <td>Name</td> <td>City of Wanneroo - ABN: 64 295 981 165 50</td> </tr> </table>	Title	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Other:		Name(s)			Name			Australian Company Number (ACN)			Name	City of Wanneroo - ABN: 64 295 981 165 50
Title	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Other:														
Name(s)															
Name															
Australian Company Number (ACN)															
Name	City of Wanneroo - ABN: 64 295 981 165 50														

2.2 Applicant contact details

Provide the contact details for the above (primary contact).

Title	
First name	
Last name	
Position	
Company name	
Contact phone number (1)	
Email address	

2.2 Applicant contact postal details

Provide the postal address for the above individual, body corporate or local government authority (primary contact).

Address line 1	
Address line 2	
Suburb	
State	

2.3 Applicant contact – registered business address

If applying as a company, incorporated body, local government authority or public authority, please also supply the registered business office address.

Address line 1	
Address line 2	
Suburb	
State	
Contact phone number (1)	

2.4 Electronic correspondence consent

Both the Department of Water and Environmental Regulation (DWER) and Department of Mines, Industry Regulation and Safety (DMIRS) prefer to send all correspondence via email. We request that you consent to receiving all correspondence relating to instruments and notices under Part V of the EP Act via email. Please indicate your consent in this section of the form.

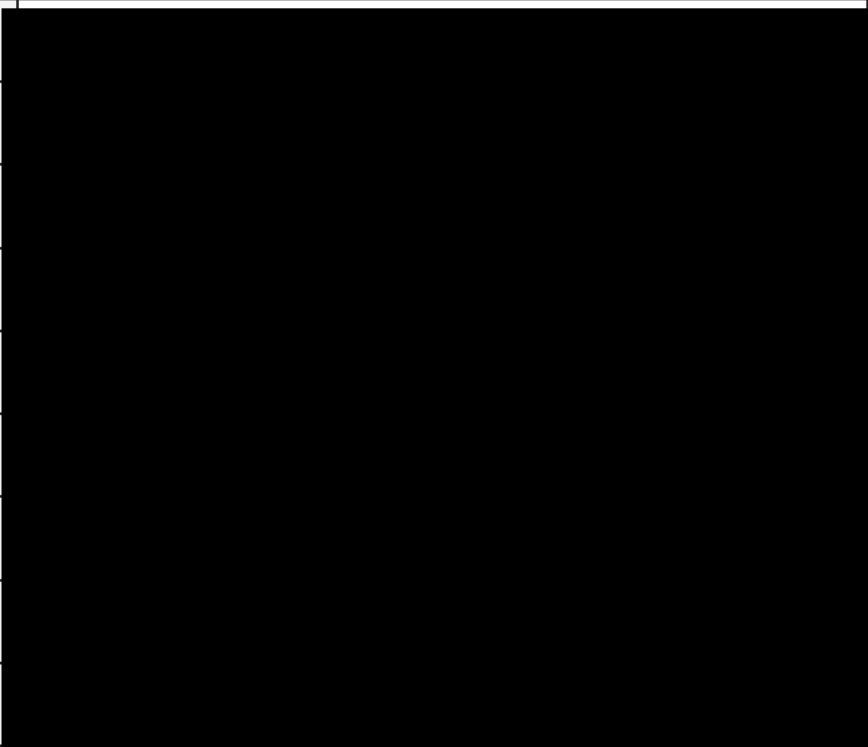
I consent that all written correspondence between myself (the applicant) and DWER/DMIRS (as applicable) about the subject of this form will be exclusively via email, using the email address provided above.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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2.5 Contact details for enquiries

If different from the applicant's contact details, enter the contact details of a person with whom DWER or DMIRS should liaise with (e.g. a consultant).

Same as applicant's contact details	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
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If 'No' – complete the following:

Contact name	
Position (if applicable)	
Company name (if applicable)	
Contact phone number (1)	
Business or postal address line 1	
Business or postal address line 2	
Suburb	
State	
Email address	

Part 3 – Land details

- You must accurately describe the location of the land where your clearing is proposed.
- If you have a large number of properties, please provide the relevant details for each property in a separately attached supporting document.

3.1 Property details

I have a large number of properties and have given the relevant details in an attached supporting document.	<input type="checkbox"/> Yes – skip to Part 4 <input type="checkbox"/> No
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If 'No' – complete the following:

<p><u>Land description</u></p> <p>Provide the following details, as applicable, for all properties:</p> <ul style="list-style-type: none"> – volume and folio number – lot or location number(s) – crown lease or reserve number – pastoral lease number – mining tenement number 	<ul style="list-style-type: none"> – Lot 3000 on Deposited Plan 69603 Reserve Number 50955 Volume 3160 Folio 393 – Lot 300 on Deposited Plan 413701 Reserve Number 50955 Volume LR3169 Folio 982 – Lot 9002 on Deposited Plan 414951 Volume 2962 Folio 218 – Lot 84 on Deposited Plan 70131 Volume 1739 Folio 897 – Lot 8004 on Deposited Plan 414951 Reserve Number 53504 Volume LR3170 Folio 215 – Lot 61 on Deposited Plan 411618 Reserve Number 50885 Volume LR3169 Folio 248 – Lot 8001 on Deposited Plan 68139 Reserve Number 50885 Volume 3160 Folio 343
Street address – Line 1	<ul style="list-style-type: none"> – Lot 3000: 2 Panzano Circuit, WOODVALE 6026 – Lot 300: 26 Cosimo Drive, WOODVALE 6026 – Lot 9002: 35 Rosso Meander, WOODVALE 6026 – Lot 84: 471L Wanneroo Road, WOODVALE 6026 – Lot 8004: 5 Rosso Meander, WOODVALE 6026 – Lot 61: 5 Rosso Meander, WOODVALE 6026 – Lot 8001: 19 Solaia Loop, WOODVALE 6026
Street address – Line 2	

Suburb	WOODVALE		
State	WA	Postcode	6035
Local government area(s)	City of Wanneroo		
Land zoning	Urban, Urban Parks and Recreation		

Part 4 – Relationship to landowner

Tell us which of the following options best describes you as the person completing and submitting this form. If you are filling out this form on behalf of the applicant, answer this question as though you are the applicant.

Proof of ownership may include:

- a certificate of title (that is less than 6 months old)
- a pastoral or mining lease
- public authority that has care, control or management of the land
- other form of lease, land tenure or specific arrangement.

Relationship to landowner (select one of the following options)	Complete the following
<input checked="" type="checkbox"/> I am the landowner	<input checked="" type="checkbox"/> Attach proof of ownership
<input type="checkbox"/> I am lodging a form on behalf of the landowner (e.g. a consultant)	<input type="checkbox"/> Attach proof of ownership
<input type="checkbox"/> I am acting on the landowner's behalf and will be jointly responsible for the clearing permit (i.e. joint form)	<input type="checkbox"/> Attach proof of ownership <input type="checkbox"/> Complete and attach an 'Acting on behalf and jointly responsible' letter
<input type="checkbox"/> I am likely to become the landowner	<input type="checkbox"/> Attach the Certificate of Title <input type="checkbox"/> Attach evidence of the pending transfer of ownership and/or contract of sale ('offer and acceptance')
<input type="checkbox"/> I will undertake the clearing activities with the landowner's authority and will be the permit holder	<input type="checkbox"/> Attach proof of ownership <input type="checkbox"/> Complete and attach an 'Authority to access and clear native vegetation' letter (if the applicant is not the landowner)
<input type="checkbox"/> A person with multiple land parcels	<input type="checkbox"/> Attach proof of ownership <input type="checkbox"/> Complete and attach 'Authority to access and clear native vegetation' letter (if the applicant is not the landowner)

Part 5 – Proposed clearing

5.1 Maps and/or spatial data

<p>Select which map type(s) you will attach with your form.</p> <p>Note: We will decline / return forms (as applicable) if you do not provide sufficient information for this question.</p>	<p><input checked="" type="checkbox"/> An ESRI shapefile with the following properties (<i>preferred</i>)</p> <ul style="list-style-type: none"> • Geometry type: polygon shape • Coordinate system: Geocentric Datum of Australia (GDA) 1994/2020 (geographic latitude / longitude) • Datum: GDA 1994 / GDA 2020 (please specify which was provided) <p><input checked="" type="checkbox"/> An aerial photograph or map with a north arrow, clearly marking the proposed clearing area</p> <p>Note:</p> <ul style="list-style-type: none"> • An ESRI shapefile must use one of the following filename extensions: .shp, .shx, .dbf, and/or .prj • You must provide an ESRI shapefile if the form requires an assessment under an <i>Environment Protection and Biodiversity Conservation Act 1999</i> (Cth) (EPBC Act) accredited process. See Part 8 of this form for more information.
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5.2 Size

- If you propose to clear a patch(s) of vegetation, enter a hectare value for the total size of the area (mark number of trees as zero).
- If you propose to remove only individual trees from the area(s) (i.e. the shrubs, grasses, groundcover plants will remain intact), provide the number of trees (and mark total area as estimated hectares).
Note: If any shrubs, grasses, and/or groundcover plants MAY be damaged in the clearing process, add this to the total area.
- If you propose to clear an area of vegetation within a larger footprint, enter the hectare value for the total size of the area to be cleared (mark number of trees as zero) and the size of the footprint. For example, 5 hectares of clearing within a 10 hectare footprint. This option is only available for **purpose permit** applications.
- Enter values for BOTH number of trees and the size of the area if you are clearing individual trees in one area AND a patch of vegetation in a different area.
- Please note the following area conversions/calculations:

1 hectare = 10,000 m ²	Area of circle = 3.14 x radius ²
1 acre = 0.4 hectares / 4,000 m ²	Area of a rectangle = length x width
1 tree = 0.01 hectares / 100 m ²	Area of a triangle = ½ length x perpendicular height

Total area of clearing proposed (hectares)	0.17222
Footprint of clearing (hectares) (purpose permit only)	0.17222
Number of individual trees to be removed	N/A

Note: Calculate the area of a tree based on the area encompassed by the tree's drip line; that being the outermost circumference of the tree's canopy.

5.3 Purpose

Provide the reason for proposed clearing (e.g. road construction, grazing and pasture, hazard reduction, horticulture, timber harvesting etc.)	The City of Wanneroo is proposing to undertake the clearing of vegetation alongside Sections 2, 3, 6 and 7 of the Dual Use Path (DUP) in Yellagonga Regional Park in Woodvale to facilitate both on-going maintenance and upgrades to some sections of the path aimed at mitigating drainage issues caused by its proximity to the wetland and rising groundwater levels. The City intends to raise the current path level to incorporate a new culvert drainage system underneath the pathway and a new stone pitching system on selected sides of the path, to channel excess surface water to designated areas for infiltration. The City also intends to keep both sides of the path clear of vegetation as required to enable the community to safely use the path and ensure that the new drainage system is not obstructed by vegetation regrowing.
Specify what the final land use will be after clearing	The cleared area along the path will be subject to on-going maintenance works.

5.4 Method

Proposed method of clearing (i.e. burning, cutting, draining, flooding, grazing, mechanical clearing/bulldozing or other – specify)	Removal of trees via mechanical means and removal of remaining vegetation by an excavator.
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5.5 Timeframe

Period within which you propose to do the clearing (e.g. 1/7/2022 to 30/8/2024)	Start date: January 2023 End date: January 2033
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Note: The clearing referral process is not suitable for any clearing that is expected to take longer than two years.

5.6 Avoidance and mitigation

Explain how you have, or will, put avoidance and mitigation measures in place to eliminate, reduce, or otherwise mitigate the need for and scale of the proposed clearing of native vegetation.

Attach supporting documents to substantiate your explanation.

Your explanation should demonstrate you have planned the project so that the least clearing possible is to be undertaken. The following questions may help you frame your explanation:

- Why did you select this location and amount of clearing?
- What alternatives to clearing – e.g. engineering solutions – did you consider?

- What changes, if any, did you make to the location or amount of clearing to reduce the impacts of the clearing?

Note: If you do not demonstrate adequate efforts to avoid and mitigate clearing, we will ask you to do so during the validation of this form.

Provide the avoidance and mitigation details	<p>Clearing will be undertaken within Clearing Areas 1-7 to facilitate maintenance and upgrade works to the existing path as required to address safety concerns and on-going pathway use. The proposed total clearing area is expected to be considerably larger than the actual clearing footprint. The City opted for a bigger clearing area to account for all possible working spaces for upgrade and maintenance works however, it is anticipated that only selected areas will be cleared.</p> <p>Clearing Areas 1, 2 and 3 are proposed to be cleared under CPS 6661/2 once the submitted permit application is approved (Attachment P – CPS 6661/2 Sections 6 and 7 Upgrade Works to Dual Use Path Woodvale – Submitted Clearing Plan, Attachment Q – CPS 6661/2 Sections 6 and 7 Upgrade Works to Dual Use Path Woodvale – Assessment Update Email from DWER). However, it is possible that the completion of upgrade works within Clearing Area 2 and 3 might be delayed depending on funding availability. If clearing for upgrade works is still required in Clearing Areas 2 and 3 after expiry of CPS 6661/2, only minor clearing will be undertaken in these areas under the proposed purpose permit to complete the works. Clearing might include the removal of selected trees within Clearing Area 2, however clearing of trees will be very limited on site.</p> <p>After completion of upgrade works, clearing under this purpose permit will be limited to regrowth vegetation within Clearing Area 1, 2 and 3 as required for on-going maintenance of the path and to ensure that the new drainage system is not obstructed by vegetation regrowing.</p> <p>Clearing Areas 4, 5 and 6 will be cleared of existing vegetation to upgrade the drainage system on both sides of the path and facilitate on-going maintenance of the path, including keeping the new drainage system clear of vegetation and ensure that the disposal of flood water is not obstructed by vegetation regrowing. These works are unavoidable and without intervention, the path is expected to become unusable. It should also be noted that Clearing Areas 4-6 consist mostly of small, degraded areas previously cleared of vegetation or infested by weeds. Consequently, the clearing of native vegetation will be limited within Clearing Areas 4-6.</p> <p>Clearing Area 7 has been included in this permit application to facilitate on-going maintenance of the path. As no upgrade works are required in this area, clearing will be limited to removal of weeds and, potentially, of smaller native species as required to ensure safe use of the path. The City does not intend to remove any tree present in Clearing Area 7, instead pruning will be undertaken.</p> <p>Overall, the least clearing possible is to be undertaken within Clearing Areas 1-7, with clearing limited to what is required for works.</p>
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Part 6 – Offset

Do you want to submit a clearing offset proposal with your form? For more information on environmental offsets, refer to	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
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DWER's website and Fact Sheet 11: Environmental offsets for native vegetation clearing permits .	
If 'Yes' – please complete and attach Appendix A of the Clearing of native vegetation offsets procedure guideline as a supporting document for your form.	<input type="checkbox"/> Appendix A attached

Part 7 – Surveys for assessments (IBSA and IMSA)

Do you want to submit marine or biodiversity surveys in support of your form?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – skip to Part 8
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7.1 Biodiversity surveys

If you want to submit any biodiversity surveys to support this form, you must follow the Environmental Protection Authority's (EPA) [Instructions for the preparation of data packages for the Index of Biodiversity Surveys for Assessments](#) (IBSA). If you do not meet the IBSA requirements, DWER/DMIRS (as applicable) may decline/return your form.

Please provide the IBSA number(s) – or submission number(s) if the IBSA number has not yet been issued – in the space provided. Note that a submission number is not confirmation that a biodiversity survey has been accepted and is not the same as an IBSA number. IBSA numbers are only issued once a survey has been accepted. Once an IBSA number is issued, please notify DWER / DMIRS (as applicable). Please note DWER / DMIRS will suspend the assessment timeframes for your form until you provide the IBSA number(s).

Have you submitted all the biodiversity surveys that support this form to the IBSA portal, via ibsasubmissions.dwer.wa.gov.au ?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> Not applicable
Provide an IBSA number (preferred) or a submission number(s)	

7.2 Marine surveys

If you want to submit any marine surveys to support this form, you must follow the EPA's [Instructions for the preparation of data packages for the Index of Marine Surveys for Assessments](#) (IMSA). If you do not meet the IMSA requirements, DWER may decline / return your form. For more information on IMSA, refer to [DWER's website](#).

Have you prepared all the marine surveys that support this form in accordance with the EPA's <i>Instructions for the preparation of data packages for the Index of Marine Surveys for Assessments</i> ?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> Not applicable
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Part 8 – Assessment Bilateral Agreement

The native vegetation clearing processes under Part V of the EP Act have been accredited by the Commonwealth of Australia under the EPBC Act and so can be assessed under an assessment bilateral agreement.

To be assessed this way, the proposed clearing action must have been referred to the Commonwealth under the EPBC Act and deemed a ‘**controlled action**’ before you submit this form.

For further information, see [DWER’s website guidance on the assessment bilateral agreement](#).

Is your proposed clearing a controlled action?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – skip to Part 9
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If ‘Yes’ – complete the following:

Please make sure you have entered all the mandatory details in the Annex C7 form	<input type="checkbox"/> <i>Annex C7 form attached</i>
List the controlling provisions identified in the notification of the controlled action decision	

Part 9 – Other approvals

<p>Which department are you submitting this form to?</p> <p>If the clearing is for mineral and petroleum activities authorised under the <i>Mining Act 1978</i>, the various Petroleum Acts, and/or a State Agreement Act, select ‘Department of Mines, Industry Regulation and Safety’.</p> <p>For all other clearing activities, select ‘Department of Water and Environmental Regulation’.</p>	<p><input type="checkbox"/> Department of Mines, Industry Regulation and Safety</p> <p><input checked="" type="checkbox"/> Department of Water and Environmental Regulation</p>
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9.1 Environmental impact assessment (Part IV of the EP Act)

Clearing may be referred to the EPA if it is considered to be part of a ‘significant proposal’, as defined by s.37B(1) of the EP Act, or will likely to be part of a larger development. An example is when the clearing is for a road to a future mine.

Section 37B(1) of the EP Act defines a ‘significant proposal’ as ‘a proposal likely, if implemented, to have a significant effect on the environment’. If a decision-making authority (e.g. DWER or DMIRS) considers the proposal in this form is likely to constitute a ‘significant proposal’, under s.38(5) of the EP Act they must refer the proposal to the EPA or for assessment under Part IV, if such a referral has not already been made.

<p>Has the proposed clearing or any related matter been referred to the EPA?</p>	<p><input type="checkbox"/> Yes</p> <div data-bbox="450 201 1407 286"> <p>Enter details:</p> </div> <p><input checked="" type="checkbox"/> No – complete question below.</p>
<p>If 'No' – do you intend to refer the proposal to the EPA?</p>	<p><input type="checkbox"/> Yes – intend to refer (proposal is a 'significant proposal')</p> <p><input type="checkbox"/> Yes – intend to refer (proposal will require a s.45C amendment to the current Ministerial Statement)</p> <p><input type="checkbox"/> No – a current valid Ministerial Statement applies</p> <div data-bbox="450 618 1407 703"> <p>Enter Ministerial Statement number:</p> </div> <p><input checked="" type="checkbox"/> No – not a significant proposal</p>

9.2 Other approvals – pre-application scoping (DWER forms only)

<p>Have you had any pre-application/ pre-referral/ scoping meetings with DWER about any planned applications?</p>	<p><input type="checkbox"/> Yes</p> <div data-bbox="450 963 1407 1048"> <p>Enter details:</p> </div> <p><input checked="" type="checkbox"/> No</p>
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9.3 Other approvals – works approval, licence or registration (Part V Division 3 of the EP Act)

<p>Have you applied or do you intend to apply for a works approval, licence, registration or an amendment to any of the above, under Part V Division 3 of the EP Act or Environmental Protection Regulations 1987 (EP Regulations)?</p> <p>It is an offence to perform any action that would cause a premises to become a prescribed premises of a type listed in Schedule 1 of the EP Regulations, unless that action is done in accordance with a works approval, licence, or registration.</p> <p>For further guidance, see DWER's Procedure: Prescribed premises works approvals and licences and Guideline: Industry Regulation Guide to Licensing.</p>	<p><input type="checkbox"/> Yes</p> <div data-bbox="761 1368 1428 1489"> <p>Application reference:</p> </div> <p><input type="checkbox"/> No – a valid works approval or licence applies</p> <div data-bbox="761 1574 1428 1695"> <p>Works approval or licence number:</p> </div> <p><input type="checkbox"/> No – a valid registration applies</p> <div data-bbox="761 1780 1428 1901"> <p>Registration number:</p> </div> <p><input checked="" type="checkbox"/> No – not required</p>
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