GOVERNMENT OF WESTERN AUSTRALIA

Department of **Water and Environmental Regulation**

Department of **Energy, Mines, Industry Regulation and Safety**

Application for new permit or referral to clear native vegetation

This is the form to submit a referral of proposed clearing or apply for a clearing permit under Part V of the *Environmental Protection Act 1986* (EP Act).

Before you submit this form, please check you have completed all the fields for the form type and fully prepared any required supporting documents (maps etc.). The Department of Water and Environmental Regulation (DWER) or Department of Energy, Mines, Industry Regulation and Safety (DEMIRS) will return/decline any forms that are not correctly completed.

To find out more about the stages of assessment for clearing permit forms, see the *Procedure: Native vegetation clearing permits*.

Part 1 – Form type

Select your form type. **Note**: Where appropriate in this form, and unless stated otherwise, the terms 'application' and 'applicant' also mean 'referral' and 'referrer' respectively.	☐ Referral of proposed clearing (section 51DA of the EP Act) ☒ Application for an area permit (section 51E of the EP Act) ☐ Application for a purpose permit (section 51E of the EP Act)

Which department are you submitting this form to? If the clearing is for mineral and petroleum activities authorised under the *Mining Act 1978*, the various petroleum Acts, and/or a State Agreement with areas covered by either mineral or petroleum tenure granted under one of the abovementioned Acts, select 'Department of Energy, Mines, Industry Regulation and Safety'. For all other clearing activities, select 'Department of Water and Environmental Regulation'.	☐ Department of Energy, Mines, Industry Regulation and Safety ☒ Department of Water and Environmental Regulation

Part 2 – Applicant details

2.1 Applicant name

For area permits: If granted, the name(s) of (all) landowner(s) will be listed as 'permit holders' on the permit. **For purpose permits:** If granted, the name(s) of (all) applicant(s) will go on the permit.	☐ Applying as an individual – complete the following: Title: ☐ Mr ☐ Mrs ☐ Ms ☐ Other: Name(s): ☐ Applying as a body corporate or other entity formed at law – complete the following: Name: Australian Company Number (ACN): ☒ Applying as a government entity (e.g. government department, local government authority, or other statutory body) Name: [redacted]

2.2 Applicant contact details

Provide the contact details for the above (primary contact).

[redacted]	[redacted]		
[redacted]	[redacted]		
[redacted]	[redacted]		
[redacted]	[redacted]		
[redacted]	[redacted]		
[redacted]	[redacted]	[redacted]	[redacted]
[redacted]	[redacted]		

2.3 Applicant contact postal details

Provide the postal address for the above individual, body corporate or local government authority (primary contact).

[redacted]	[redacted]
[redacted]	[redacted]

[redacted] [redacted]
[redacted] [redacted] [redacted] [redacted]

[illegible]

[redacted] [redacted]
[redacted] [redacted]
[redacted] [redacted]
[redacted] [redacted] [redacted] [redacted]
[redacted] [redacted] [redacted]

[illegible]

[illegible]

[illegible]

[illegible]

Email address			
Business or postal address line 1			
Business or postal address line 2			
Suburb			
State		Postcode	

Part 3 – Land details

- You must accurately describe the location of the land where your clearing is proposed.
- Provide copies of associated documents registered against the Certificate of Title (limitations, interests, encumbrances or notifications) where the clearing may impact them (i.e. caveats within freehold Lots).
- If you have a large number of properties, please provide the relevant details for each property in a separately attached supporting document.

I have a large number of properties and have given the relevant details in an attached supporting document.	☐ Yes – skip to Part 4 ☐ No

If 'No' – complete the following:

Land description Provide the following details, as applicable, for all properties: – volume and folio number – lot or location number(s) – crown lease or reserve number – pastoral lease number – mining tenement number	Plan Type: Deposited Plan Plan Number: 194142 Volume: 3113 Folio: 288 Lot Numer: 45 Reserve Number: 23210		
Street address – Line 1	Recycling Centre Balcatta		
Street address – Line 2	238 Balcatta Road		
Suburb	Balcatta		
State	WA	Postcode	6021
Local government area(s)	City of Stirling		
Land zoning	Industrial		

Insert date of meeting and officer name(s):	

☒ I have contacted DWER/DEMIRS in relation to a pre-application meeting and been advised that a meeting is unnecessary in this case.

Insert date of conversation and officer name(s):	By email on 18th March 2026. The officer's name is Chamali Rajapakshe

☐ I have not had a pre-application meeting with DWER/DEMIRS. I understand that this may increase the likelihood of requests for further information and/or delays in assessment.

☐ No – proceed to next question.

Part 6 – Mitigation hierarchy

6.1 Avoidance and mitigation

Explain how you have, or will, put avoidance and mitigation measures in place to eliminate, reduce, or otherwise mitigate the need for and scale of the proposed clearing of native vegetation.

Attach supporting documents to substantiate your explanation.

Your explanation should demonstrate you have planned the project so that the least clearing possible is to be undertaken. The following questions may help you frame your explanation:

- Why did you select this location and amount of clearing?
- What alternatives to clearing – e.g. engineering solutions – did you consider? (Attach design drawings where applicable)
- What changes, if any, did you make to the location or amount of clearing to reduce the impacts of the clearing?

Note: If you do not demonstrate adequate efforts to avoid and mitigate clearing, DWER/DEMIRS will ask you to do so during the validation of this application. Offsets will only be considered by DWER/DEMIRS as a last resort, once avoidance and minimisation measures have been clearly demonstrated.

Provide the avoidance details (e.g. retention of vegetation on property)	The design for the Balcatta Recycling Centre upgrade has evolved over several years and undergone multiple redesigns to arrive at the current scheme. Throughout this process, the City has commissioned appropriately qualified specialists to assess the schemes for impact on the site trees. This included undertaking tree surveys and the preparation of reports on the potential impacts of the redevelopment.

	The first of these reports attached, was completed by Classic Tree Services in March 2019. This scheme essentially involved clearing almost all of the existing trees on the site and did not proceed. A redesign was undertaken which reduced the impact on the trees particularly in the north-east of the site and was submitted to DWER and granted a Works Approval in 2021. This scheme was assessed by Classic Tree Services in January 2024 as per attached report. The assessment indicated that this scheme would require the removal of 112 of the existing 213 trees on site at that time. This scheme did not proceed and was further reduced to the current proposal. During the development of the current proposal two of the trees in the south-east corner of the site were assessed by Paperbark Technologies (Arboricultural Consultants) as per their initial report completed in October 2024. Paperbark Technologies where then commissioned to do a full assessment of all trees on site and to attached metal tags with ID numbers to all trees. The subsequent report produced by Paperbark is attached and is dated December 2024. <u>The tree ID numbers is this report are the tree ID numbers referred to in all of our attached photos and going forward are the only tree ID numbers is use for the site.</u> *Note: In Paperbark's original Oct 2024 assessment Tree 81 is now referred to as Tree #79. This tree is not affected by the works and is not part of the application.* *Tree #85 from the original Oct 2024 report is now referred to as Tree #84 and is part of this application. Also note that the location of these trees in the original Oct. 2024 is schematic, Tree #84 is further north in reality.* When the design was finalised there was a further survey of the affected trees by members of the City's Trees and Ecology Team. They requested a further review of Tree #84 and Tree #55. Tree #84 is directly in the centre of the entry road and after a further review by the Civil Engineers experimenting with truck movements, truck turning circles and moving the entry it was established that Tree #84 would have to be removed. However, it was possible to amend the entry to the site to retain Tree #55. The majority of the trees that are part of this application are located at the northern part of a section of trees in the south-west corner of the site. To ensure that we are only applying for the removal of trees directly affecting the works we have commissioned a surveyor to survey and peg the site entry.
Provide the mitigation details (e.g. management of weed spread, rehabilitation)	The City's policy is to plant a minimum of 5 new trees for every one that is removed. The attached information contains images of possible locations on site where this planting can take place. The locations are subject to advice from a landscape architect.

6.2 Offsets

Do you want to submit a clearing offset proposal with your form?	☐ Yes ☒ No

If 'Yes' – please complete and attach Appendix A of the *Clearing of native vegetation offsets procedure* guideline as a supporting document for your form.	☐ Appendix A attached

Part 7 – Surveys for assessments (IBSA and IMSA)

Do you want to submit marine or biodiversity surveys in support of your form?	☐ Yes ☒ No – skip to Part 8

7.1 Biodiversity surveys

If you want to submit any biodiversity surveys to support this form, you must follow the Environmental Protection Authority's (EPA) *Instructions for the preparation of data packages for the Index of Biodiversity Surveys for Assessments* (IBSA). If you do not meet the IBSA requirements, DWER/DEMIRS will decline/return your form.

Please provide the IBSA number(s) – or submission number(s) if the IBSA number has not yet been issued – in the space provided. Note that a submission number is not confirmation that a biodiversity survey has been accepted and is not the same as an IBSA number. IBSA numbers are only issued once a survey has been accepted. Once an IBSA number is issued, please notify DWER/DEMIRS. Please note DWER/DEMIRS will suspend the assessment timeframes for your application until you provide the IBSA number(s).

Have you submitted all the biodiversity surveys that support this form to the Index of Biodiversity Surveys for Assessment?	☐ Yes ☒ Not applicable
Provide an IBSA number (preferred) or a submission number(s)	

7.2 Marine surveys

If you want to submit any marine surveys to support this form, you must follow the EPA's *Instructions for the preparation of data packages for the Index of Marine Surveys for Assessments* (IMSA). If you do not meet the IMSA requirements, DWER/DEMIRS will decline/return your form.

Have you prepared all the marine surveys that support this form in accordance with the EPA's *Instructions for the preparation of data packages for the Index of Marine Surveys for Assessments*?	☐ Yes ☒ Not applicable

Part 8 – Assessment bilateral agreement

The native vegetation clearing processes under Part V of the EP Act have been accredited by the Commonwealth of Australia under the EPBC Act and so can be assessed under an assessment bilateral agreement.

To be assessed this way, the proposed clearing action must have been referred to the Commonwealth under the EPBC Act and deemed a '**controlled action**' before you submit this form. DWER/DEMIRS will decline to deal with your application without the proposed clearing first being deemed a controlled action.