



Department of Water and Environmental Regulation (DWER)
Department of Mines, Industry Regulation and Safety (DMIRS)

Application for an amendment to a clearing permit

Environmental Protection Act 1986, section 51M

FORM C4

Clearing of native vegetation is prohibited in Western Australia except where a clearing permit has been granted or an exemption applies. A person who causes or allows unauthorised clearing commits an offence.

For further information on the stages of assessment for clearing permit applications (including amendments to existing permits), refer to the [Procedure: Native vegetation clearing permits](#) on DWER's website.

CPS No.
Date stamp

Part 1: Assessment bilateral agreement	
<p>If the amendment of a clearing permit will or is likely to impact on a matter of national environmental significance identified under the <i>Environment Protection and Biodiversity Conservation Act 1999</i> (Cth) (EPBC Act) the original application must have been assessed in accordance with the bilateral assessment, and a variation under the EPBC Act is required prior to submitting this amendment application form.</p> <p>Further information is located in <i>Form Annex C7</i> and <i>A guide to native vegetation clearing processes under the Assessment bilateral agreement</i> available at www.der.wa.gov.au/our-work/clearing-permits.</p>	Do you want your proposed clearing action assessed in accordance with, or under, an EPBC Act Accredited Process such as the assessment bilateral agreement?
	<input type="checkbox"/> Yes EPBC number: _____
	<input checked="" type="checkbox"/> No Proceed to Part 2
	List the controlling provisions identified in the notification of the controlled action decision.
	<input type="checkbox"/> <i>Form Annex C7</i> is complete and the required supporting information is attached.

Part 2: Clearing permit details		
<p>Amendments can only be made to active clearing permits.</p> <p>Applications must be made more than 90 working days prior to the existing permit expiring to ensure there is adequate time to assess the amendment.</p>	Permit number for existing clearing permit	CPS 8195/1
	Permit holder's name (as it appears on the existing clearing permit)	City of Busselton
FILE REFERENCE	Permit expiry date:	16 June 2029
	Mark this box if there are less than 90 working days until the expiry of the existing permit.	<input type="checkbox"/>

Part 3: Applicant																					
Applicant details																					
<p>To apply for an amendment to a permit you must be the current holder of the existing permit.</p> <p>Include Australian Company Number (ACN) if the proposed permit holder is a body corporate or other entity formed at law.</p>	<p>Are you applying as an individual, a company or incorporated body? Enter details for one only.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">An individual</td> <td style="width: 15%;">Title</td> <td style="width: 10%;">Mr</td> <td style="width: 10%;"><input type="checkbox"/></td> <td style="width: 10%;">Mrs</td> <td style="width: 10%;"><input type="checkbox"/></td> <td style="width: 10%;">Ms</td> <td style="width: 10%;"><input type="checkbox"/></td> <td style="width: 10%;">Other:</td> <td style="width: 10%;"></td> </tr> <tr> <td colspan="10">Name/s</td> </tr> </table> <p>OR</p> <p>A body corporate or other entity formed at law (include ACN)</p> <p>City of Busselton ABN: 87285608991</p>	An individual	Title	Mr	<input type="checkbox"/>	Mrs	<input type="checkbox"/>	Ms	<input type="checkbox"/>	Other:		Name/s									
	An individual	Title	Mr	<input type="checkbox"/>	Mrs	<input type="checkbox"/>	Ms	<input type="checkbox"/>	Other:												
	Name/s																				
Applicant contact details																					
<p>If applying as a company or incorporated body, please also supply the registered business office address.</p> <p>DWER and DMIRS prefer to send all correspondence electronically via email.</p> <p>We request that you consent to receiving all correspondence relating to instruments and notices under Part V of the EP Act ("Part V documents") electronically via email by indicating your consent in this section of the application form.</p> <p>Where 'yes' is selected, all correspondence from DWER or DMIRS (as applicable) will be sent to you via email, to the email address provided in this section.</p> <p>Where 'no' has been selected, Part V documents will be posted to you in hard copy to the postal/business address you have provided in this section. Other general correspondence may still be sent to you via email.</p>	<p>Provide contact details for the above individual or body corporate.</p> <p>Contact person (and position, if applicable)</p> <p>Company name (if applicable)</p> <p>Postal / business address</p> <p>Phone (fixed line):</p> <p>Email address</p>																				
	<p><i>I consent to all written correspondence between myself (the applicant) and DWER/DMIRS (as applicable), regarding the premises which is the subject of this application, being exclusively via email, using the email address I have provided above.</i></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;"></td> <td style="width: 15%; text-align: center;">Yes</td> <td style="width: 15%; text-align: center;">No</td> </tr> <tr> <td></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table>			Yes	No		<input checked="" type="checkbox"/>	<input type="checkbox"/>													
		Yes	No																		
		<input checked="" type="checkbox"/>	<input type="checkbox"/>																		
	Contact details for enquiries																				
	<p>If different from the applicant's contact details, enter the contact details of a person with whom DWER or DMIRS should liaise with concerning this clearing application.</p>	<p>Where contact details differ to those of the applicant, complete the below section:</p> <p>Contact person (and position, if applicable)</p> <p>Company name (if applicable)</p> <p>Postal / business address</p> <p>Phone (fixed line)</p> <p>Email address</p>																			

Part 4: Proposed amendments	
<p>Additional information to support the assessment of your application to amend may be attached.</p> <p>Please ensure you have included the following as part of your application:</p> <ul style="list-style-type: none"> • a photocopy of the granted clearing permit, with proposed changes highlighted, <li style="text-align: center;"><i>and</i> • payment of the prescribed fee. <p>When providing details of the proposed change(s), if any additional clearing is proposed, include details of:</p> <ul style="list-style-type: none"> • the proposed method of the clearing; • the purpose of the clearing; • the period within which the clearing is proposed to be undertaken (taking note of the published minimum assessment timeframes for DWER / DMIRS, as applicable); <li style="text-align: center;"><i>and</i> • the final land use. 	<p>Indicate the types of proposed change(s) to your clearing permit by selecting the relevant box(es):</p>
	<input type="checkbox"/> Extend the duration of the clearing permit.
	<input checked="" type="checkbox"/> Vary / add / remove a permit condition relating to a matter other than the size or boundary of the area to be cleared.
	<input type="checkbox"/> Amend the size of the area permitted to be cleared, or add / remove a land parcel on the clearing permit.
	<input type="checkbox"/> Redescribe the boundary of the area authorised to be cleared <i>[for an area permit only]</i>
	<input type="checkbox"/> Make a correction to the clearing permit.
	<input type="checkbox"/> Other.
	<p>Provide details of the proposed change(s), and the rationale for it / them.</p> <p>Subject to the CPS 8195/1 issued on 17 May 2019, the approval holder (City of Busselton) is seeking to amend the following conditions:</p> <p>15. Offset - Lot 42</p> <p><i>(a) Permit Holder must revegetate the area hatched red on attached Plan 8195/1a...</i></p> <p>16. Offset – Lot 509</p> <p><i>(a) Within 12 months of the commencement of clearing, the Permit Holder must revegetate the area hatched red on attached Plan 8195/1b</i></p> <p>In relation to Condition No. 15. <i>Offset – Lot 42</i>, it has been identified that revegetation within a portion of the area hatched red on Plan 8195/1a is unachievable due to the presence of underground services (Telstra / fibre optics). Accordingly, it is proposed to modify this revegetation area as per the attachment. Please note that the total revegetation area will not be modified and revegetation will still occur within Lot 42.</p> <p>Condition No. 16. <i>Offset – Lot 509</i> requires revegetation to occur within 12 months of the commencement of clearing. Local nurseries were contacted following clearing and the approval holder was advised that the number of seedlings required could not be propagated in time for this planting season. Accordingly, the approval holder is seeking to amend this condition as follows:</p> <p>16. Offset – Lot 509</p> <p><i>(a) Within 24 months of the commencement of clearing, the Permit Holder must revegetate the area hatched red on attached Plan 8195/1b...</i></p>

Part 4: Proposed amendments	
For an application to amend the size of the area permitted to be cleared, or add a land parcel to the clearing permit, you must have the authority of the landowner to access the land and undertake the clearing.	State the nature of the applicant's authority to access the land to be cleared. Evidence of authority can include e.g. a copy of the certificate of title or a letter of authority signed by the landowner or other person with authority to give legal land access permission. <i>[Attach evidence of authority. Note that a letter of authority must explicitly state the applicant has authority to clear on the land.]</i>
Provide additional property details if required – if applying to extend the size of the area to be cleared into another land parcel.	Land description: volume and folio number, lot or location number(s), Crown lease or reserve number, pastoral lease number, or mining tenement number of all properties.
You must provide evidence that avoidance and mitigation options have been pursued to eliminate, reduce or otherwise mitigate the need for, and scale of, the proposed clearing of native vegetation.	Have alternatives that would avoid or minimise the need for clearing been considered and applied? <input type="checkbox"/> Yes <input type="checkbox"/> No
	If yes, provide details:
Refer to DWER's Clearing of native vegetation offsets procedure guideline available on the DWER website, and the EPA's WA Environmental Offsets Policy and Guidelines on the EPA website for further information.	Do you want to submit a clearing permit offset proposal with your application? <input type="checkbox"/> Yes <input type="checkbox"/> No
	If yes, provide details, and complete and attach Appendix A of the <i>Clearing of native vegetation offsets procedure guideline</i> .

Part 5: Other DWER approvals

Instructions:

- If your application is to be submitted to DMIRS, complete Section A and then skip to Part 6 of this form.
- If your application is to be submitted to DWER, complete both Sections A and B.

Section A: Environmental Impact Assessment

Environmental Impact Assessment (Part IV of the EP Act)

Has this clearing application or any related matter been referred to the Environmental Protection Authority?	<input type="checkbox"/> Yes – provide details []
	<input checked="" type="checkbox"/> No
Do you intend to refer the proposal to the Environmental Protection Authority? Section 37B(1) of the EP Act defines a 'significant proposal' as "a proposal likely, if implemented, to have a significant effect on the environment". If a decision-making authority (e.g. DWER or DMIRS) considers that the proposal in this application is likely to constitute a 'significant proposal', they are required under section 38(5) of the EP Act to refer the proposal to the EPA for assessment under Part IV, if such a referral has not already been made. If a relevant Ministerial Statement already exists, please provide the MS number in the space provided.	<input type="checkbox"/> Yes – intend to refer (proposal is a 'significant proposal')
	<input type="checkbox"/> Yes – intend to refer (proposal will require a section 45C amendment to the current Ministerial Statement) MS []
	<input type="checkbox"/> No – a current valid Ministerial Statement applies: MS []
	<input checked="" type="checkbox"/> No – not a 'significant proposal'

Section B: Other approvals

Pre-application scoping

Have you had any pre-application / pre-referral / scoping meetings with DWER regarding any planned applications?	<input checked="" type="checkbox"/> No
	<input type="checkbox"/> Yes – provide details: []