



Department of Water and Environmental Regulation (DWER)
Department of Mines, Industry Regulation and Safety (DMIRS)

Application for an amendment to a clearing permit

Environmental Protection Act 1986, section 51M

FORM C4

Clearing of native vegetation is prohibited in Western Australia except where a clearing permit has been granted or an exemption applies. A person who causes or allows unauthorised clearing commits an offence.

For further information on the stages of assessment for clearing permit applications (including amendments to existing permits), refer to the [Procedure: Native vegetation clearing permits](#) on DWER's website.

CPS No.

Date stamp

Part 1: Assessment bilateral agreement

If the amendment of a clearing permit will or is likely to impact on a matter of national environmental significance identified under the *Environment Protection and Biodiversity Conservation Act 1999* (Cth) (EPBC Act) the original application must have been assessed in accordance with the bilateral assessment, and a variation under the EPBC Act is required prior to submitting this amendment application form.

To be assessed in this manner, the proposed clearing action must be referred to the Commonwealth under the EPBC Act and deemed a '[controlled action](#)' prior to submitting this application form.

Further information is located in *Form Annex C7* and *A guide to native vegetation clearing processes under the Assessment bilateral agreement* available at www.der.wa.gov.au/our-work/clearing-permits.

Do you want your proposed clearing action assessed in accordance with, or under, an EPBC Act Accredited Process such as the assessment bilateral agreement?

Yes EPBC number:

No Proceed to Part 2

List the controlling provisions identified in the notification of the controlled action decision.

Form Annex C7 is complete and the required supporting information is attached.

Part 2: Clearing permit details

Amendments can only be made to active clearing permits.

Applications must be made more than 90 working days prior to the existing permit expiring to ensure there is adequate time to assess the amendment.

Permit number for existing clearing permit CPS 8505/1

Permit holder's name (as it appears on the existing clearing permit) City of Swan

FILE REFERENCE

Permit expiry date: 13 October 2024

Mark this box if there are less than 90 working days until the expiry of the existing permit.

Part 3: Applicant	
Applicant details	
<p>To apply for an amendment to a permit you must be the current holder of the existing permit.</p> <p>Include Australian Company Number (ACN) if the proposed permit holder is a body corporate or other entity formed at law.</p>	<p>Are you applying as an individual, a company or incorporated body? Enter details for one only.</p> <p>An individual Title Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Other: _____</p> <p>Name/s _____</p> <p>OR</p> <p>A body corporate or other entity formed at law (include ACN) City of Swan (ABN – 21 086 180 442)</p>
Applicant contact details	
<p>If applying as a company or incorporated body, please also supply the registered business office address.</p> <p>DWER and DMIRS prefer to send all correspondence electronically via email.</p> <p>We request that you consent to receiving all correspondence relating to instruments and notices under Part V of the EP Act ("Part V documents") electronically via email by indicating your consent in this section of the application form.</p> <p>Where 'yes' is selected, all correspondence from DWER or DMIRS (as applicable) will be sent to you via email, to the email address provided in this section.</p> <p>Where 'no' has been selected, Part V documents will be posted to you in hard copy to the postal/business address you have provided in this section. Other general correspondence may still be sent to you via email.</p>	<p>Provide contact details for the above individual or body corporate.</p> <p>Contact person (and position, if applicable) _____</p> <p>Company name (if applicable) _____</p> <p>Postal / business address _____</p> <p>Phone (fixed line): _____ Phone (mobile): _____</p> <p>Email address _____</p> <p><i>I consent to all written correspondence between myself (the applicant) and DWER/DMIRS (as applicable), regarding the premises which is the subject of this application, being exclusively via email, using the email address I have provided above.</i> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>
Contact details for enquiries	
<p>If different from the applicant's contact details, enter the contact details of a person with whom DWER or DMIRS should liaise with concerning this clearing application.</p>	<p>Where contact details differ to those of the applicant, complete the below section:</p> <p>Contact person (and position, if applicable) _____</p> <p>Company name (if applicable) _____</p> <p>Postal / business address _____</p> <p>Phone (fixed line) _____ Phone (mobile) _____</p> <p>Email address _____</p>

Part 4: Proposed amendments	
<p>Additional information to support the assessment of your application to amend may be attached.</p> <p>Please ensure you have included the following as part of your application:</p> <ul style="list-style-type: none"> a photocopy of the granted clearing permit, with proposed changes highlighted, and payment of the prescribed fee. <p>When providing details of the proposed change(s), if any additional clearing is proposed, include details of:</p> <ul style="list-style-type: none"> the proposed method of the clearing; the purpose of the clearing; the period within which the clearing is proposed to be undertaken (taking note of the published minimum assessment timeframes for DWER / DMIRS, as applicable); and the final land use. 	<p>Indicate the types of proposed change(s) to your clearing permit by selecting the relevant box(es):</p> <p><input type="checkbox"/> Extend the duration of the clearing permit.</p> <p><input type="checkbox"/> Vary / add / remove a permit condition relating to a matter other than the size or boundary of the area to be cleared.</p> <p><input checked="" type="checkbox"/> Amend the size of the area permitted to be cleared, or add / remove a land parcel on the clearing permit.</p> <p><input type="checkbox"/> Redescribe the boundary of the area authorised to be cleared [for an area permit only]</p> <p><input checked="" type="checkbox"/> Make a correction to the clearing permit.</p> <p><input type="checkbox"/> Other.</p> <p>Provide details of the proposed change(s), and the rationale for it / them.</p> <p>The City of Swan recently obtained a clearing permit to undertake drainage upgrade works along Jenkins Road in Bullsbrook to address localised ponding issues. Following receipt of the clearing permit, the City has revised the scope and area of our proposed works.</p> <p>At the time of the original application, the City's works were limited to the eastern verge, however, following review, we are now looking to extend the works to include the western verge as well. These changes were proposed in order to drain the water more effectively away from the ponding area on the eastern side of Jenkins Road (this is the low side).</p> <ul style="list-style-type: none"> Proposed method of clearing: excavator and bobcat Purpose of the clearing: installation of drainage to address an adjacent road ponding issue as this is a safety hazard for road users Period within which the clearing is proposed to be undertaken: November 2020 to December 2020 Final land use: road reserve <p>Please find attached a concept plan showing our revised design and map showing our proposed clearing area. The total area to be cleared is estimated to be approximately 743.42 sqm, equating to approximately 0.074 ha.</p> <p>We note that the approved area of clearing in the current permit is 0.264 ha which we believe may have been a typo and should instead be 0.026 ha. This was confirmed to be an error by DWER via email on Thursday, 18/6/20 – please find attached email correspondence and amend accordingly.</p>
<p>For an application to amend the size of the area permitted to be cleared, or add a land parcel to the clearing permit, you must have the authority of the landowner to access the land and undertake the clearing.</p>	<p>State the nature of the applicant's authority to access the land to be cleared. Evidence of authority can include e.g. a copy of the certificate of title or a letter of authority signed by the landowner or other person with authority to give legal land access permission.</p> <p><i>[Attach evidence of authority. Note that a letter of authority must explicitly state the applicant has authority to clear on the land.]</i></p> <p>Public authority that has care, control or management of the land.</p>
<p>Provide additional property details if required – if applying to extend the size of the area to be cleared into another land parcel.</p>	<p>Land description: volume and folio number, lot or location number(s), Crown lease or reserve number, pastoral lease number, or mining tenement number of all properties.</p> <p>Road reserve of Jenkins Road, Bullsbrook (adjacent to 314 Jenkins Road)</p>
<p>You must provide evidence that avoidance and mitigation options have been pursued to eliminate, reduce or otherwise</p>	<p>Have alternatives that would avoid or minimise the need for clearing been considered and applied? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, provide details:</p>

Part 4: Proposed amendments	
mitigate the need for, and scale of, the proposed clearing of native vegetation.	Alternative locations were explored, however this would render the proposed drainage infrastructure ineffective for its intended purpose, posing a safety risk to road users.
Refer to DWER's Clearing of native vegetation offsets procedure guideline available on the DWER website, and the EPA's WA Environmental Offsets Policy and Guidelines on the EPA website for further information.	<p>Do you want to submit a clearing permit offset proposal with your application? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes, provide details, and complete and attach Appendix A of the <i>Clearing of native vegetation offsets procedure</i> guideline.</p>
Part 5: Other DWER approvals	
<p>Instructions:</p> <ul style="list-style-type: none"> If your application is to be submitted to DMIRS, complete Section A and then skip to Part 6 of this form. If your application is to be submitted to DWER, complete both Sections A and B. 	
Section A: Environmental Impact Assessment	
Environmental Impact Assessment (Part IV of the EP Act)	
<p>Has this clearing application or any related matter been referred to the Environmental Protection Authority?</p>	<p><input type="checkbox"/> Yes – provide details []</p> <p><input checked="" type="checkbox"/> No</p>
<p>Do you intend to refer the proposal to the Environmental Protection Authority?</p> <p>Section 37B(1) of the EP Act defines a 'significant proposal' as "a proposal likely, if implemented, to have a significant effect on the environment".</p> <p>If a decision-making authority (e.g. DWER or DMIRS) considers that the proposal in this application is likely to constitute a 'significant proposal', they are required under section 38(5) of the EP Act to refer the proposal to the EPA for assessment under Part IV, if such a referral has not already been made.</p> <p>If a relevant Ministerial Statement already exists, please provide the MS number in the space provided.</p>	<p><input type="checkbox"/> Yes – intend to refer (proposal is a 'significant proposal')</p> <p><input type="checkbox"/> Yes – intend to refer (proposal will require a section 45C amendment to the current Ministerial Statement) MS []</p> <p><input type="checkbox"/> No – a current valid Ministerial Statement applies: MS []</p> <p><input checked="" type="checkbox"/> No – not a 'significant proposal'</p>
Section B: Other approvals	
Pre-application scoping	
<p>Have you had any pre-application / pre-referral / scoping meetings with DWER regarding any planned applications?</p>	<p><input type="checkbox"/> No</p> <p><input checked="" type="checkbox"/> Yes – provide details: [Email conversations attached]</p>
Works approval / Licence / Registration (Part V Division 3 of the EP Act)	
<p>Have you applied or do you intend to apply for a works approval, licence, registration, or an amendment to any of the above, under Part V Division 3 of the EP Act?</p> <p>It is an offense to perform any action that would cause a premises to become a prescribed premises of a type listed in Schedule 1 of the <i>Environmental Protection Regulations 1987</i>, unless that action is done in accordance with a works approval, licence, or registration.</p> <p>For further guidance, refer to Guideline: Decision making and Guideline: Industry Regulation Guide to Licensing.</p>	<p><input type="checkbox"/> Yes – application reference (if known): []</p> <p><input type="checkbox"/> No – a valid works approval applies: []</p> <p><input type="checkbox"/> No – a valid licence applies: []</p> <p><input type="checkbox"/> No – a valid registration applies: []</p> <p><input checked="" type="checkbox"/> No – not required</p>
Water licences and permits (<i>Rights in Water and Irrigation Act 1914</i>)	
<p>Have you applied or do you intend to apply for:</p>	<p><input type="checkbox"/> Yes – application reference (if known): []</p>