

Department of Water and Environmental Regulation
Department of Mines, Industry Regulation and Safety

Application for new permit or referral to clear native vegetation

This is the form to submit a referral of proposed clearing or apply for a clearing permit under Part V of the *Environmental Protection Act 1986* (EP Act).

Before you submit this form, please check you have completed all the fields for the form type and fully prepared any required supporting documents (including maps etc.). We will return / decline any forms that are not correctly completed.

☑ Referral of proposed clearing (section 51DA of the EP Act)

☐ Application for an area permit (section 51E of the EP Act)

☐ Application for a purpose permit (section 51E of the EP Act)

To find out more about the stages of assessment for clearing permit forms, see the *Procedure: Native vegetation clearing permits*.

Part 1 – Form type

Select your form type.

form, and unless stated

respectively.

and 'applicant' also mean 'referral' and 'referrer'

NOTE: Where appropriate in this

otherwise, the terms 'application'

Part 2 – Appli	cant details				
2.1 Applicant name					
For area permits:	☐ Applying as an individual – complete the following:				
If granted, the name(s) of (all)	Title	☐ Mr ☐ Mrs ☐ Ms ☐ Other:			
landowner(s) will be listed as	Name(s)				
'permit holders' on the permit.	□ Applying as a body corporate or other entity formed at law – complete the following:				
For purpose permits:	Name				
If granted, the name(s) of (all)	pany Number (ACN)				
applicant(s) will go on the permit.					
p =	Name	City of Rockingham			
	·				

2.2 Applicant contact details

Provide the contact details for the above (primary contact).

Title	
First name	
Last name	
Position	
Company name	
Contact phone number (1)	
Email address	

2.2 Applicant contact postal details

Provide the postal address for the above individual, body corporate or local government authority (primary contact).

Address line 1	
Address line 2	
Suburb	
State	

2.3 Applicant contact – registered business address

If applying as a company, incorporated body, local government authority or public authority, please also supply the registered business office address.

Address line 1	
Address line 2	
Suburb	
State	
Contact phone number (1)	

2.4 Electronic correspondence consent

Email address

Both the Department of Water and Environmental Regulation (DWER) and Department of Mines, Industry Regulation and Safety (DMIRS) prefer to send all correspondence via email. We request that you consent to receiving all correspondence relating to instruments and notices under Part V of the EP Act via email. Please indicate your consent in this section of the form.

I consent that all written correspondence between myself (the applicant) and DWER/DMIRS (as applicable) about the subject of this form will be exclusively via email, using the email address provided above.					□ No
2.5 Contact details for enquiries If different from the applicant's contact details, enter the contact details of a person with whom DWER or DMIRS should liaise with (e.g. a consultant).					n
Same as applicant's contact details	3			⊠ Yes	□ No
If 'No' – complete the following:					
Contact name					
Position (if applicable)					
Company name (if applicable)					
Contact phone number (1)		Phone	number (2)		
Business or postal address line 1			·		
Business or postal address line 2					
Suburb					
State			Postcode		

Part 3 - Land details

- You must accurately describe the location of the land where your clearing is proposed.
- If you have a large number of properties, please provide the relevant details for each property in a separately attached supporting document.

3.1 Property details

I have a large number of properties and have given the relevant details in an attached supporting document.	☐ Yes – skip to Part 4 ☐ No
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If 'No' – complete the following:

in the — complete the following.				
Land description Provide the following details, as applicable, for all properties: - volume and folio number - lot or location number(s) - crown lease or reserve number - pastoral lease number - mining tenement number	Road reserve of Baldivis Road in between Highbury Boulevard and Furioso Green			
Street address – Line 1	Baldivis Road (Highbury Boulevard to Furioso Green)			
Street address – Line 2				
Suburb	Baldivis			
State	WA	Postcode	6171	
Local government area(s)	City of Rockingham			
Land zoning	Road reserve			

Part 4 – Relationship to landowner

Tell us which of the following options best describes you as the person completing and submitting this form. If you are filling out this form on behalf of the applicant, answer this question as though you are the applicant.

Proof of ownership may include:

- a certificate of title (that is less than 6 months old)
- a pastoral or mining lease
- · public authority that has care, control or management of the land
- other form of lease, land tenure or specific arrangement.

Relationship to landowner (select one of the following options)	Complete the following
⊠ I am the landowner	⊠ Attach <u>proof of ownership</u>
☐ I am lodging a form on behalf of the landowner (e.g. a consultant)	□ Attach proof of ownership
☐ I am acting on the landowner's behalf and will be jointly responsible for the clearing permit (i.e. joint form)	□ Attach <u>proof of ownership</u> □ Complete and attach an ' <u>Acting on behalf and jointly responsible</u> ' letter
☐ I am likely to become the landowner	☐ Attach the Certificate of Title ☐ Attach evidence of the pending transfer of ownership and/or contract of sale ('offer and acceptance')
☐ I will undertake the clearing activities with the landowner's authority and will be the permit holder	 □ Attach <u>proof of ownership</u> □ Complete and attach an '<u>Authority to access and clear native vegetation</u>' letter (if the applicant is not the landowner)
☐ A person with multiple land parcels	 □ Attach <u>proof of ownership</u> □ Complete and attach '<u>Authority to access and clear native vegetation</u>' letter (if the applicant is not the landowner)

Part 5 – Proposed clearing

5.1 Maps and/or spatial data

Select which map type(s) you will attach with your form.

Note: We will decline / return forms (as applicable) if you do not provide sufficient information for this question.

☑ An ESRI shapefile with the following properties (preferred)

- Geometry type: polygon shape
- Coordinate system: Geocentric Datum of Australia (GDA) 1994/2020 (geographic latitude / longitude)
- Datum: GDA 1994 / GDA 2020 (please specify which was provided)

☑ An aerial photograph or map with a north arrow, clearly marking the proposed clearing area

Note:

- An ESRI shapefile must use one of the following filename extensions: .shp, .shx, .dbf, and/or .prj
- You must provide an ESRI shapefile if the form requires an assessment under an Environment Protection and Biodiversity Conservation Act 1999 (Cth) (EPBC Act) accredited process. See Part 8 of this form for more information.

5.2 Size

- If you propose to clear a patch(s) of vegetation, enter a hectare value for the total size of the area (mark number of trees as zero).
- If you propose to remove only individual trees from the area(s) (i.e. the shrubs, grasses, groundcover plants will remain intact), provide the number of trees (and mark total area as estimated hectares).
 - Note: If any shrubs, grasses, and/or groundcover plants MAY be damaged in the clearing process, add this to the total area.
- If you propose to clear an area of vegetation within a larger footprint, enter the hectare
 value for the total size of the area to be cleared (mark number of trees as zero) and the
 size of the footprint. For example, 5 hectares of clearing within a 10 hectare footprint.
 This option is only available for <u>purpose permit</u> applications.
- Enter values for BOTH number of trees and the size of the area if you are clearing individual trees in one area AND a patch of vegetation in a different area.
- Please note the following area conversions/calculations:

1 hectare = 10,000 m² Area of circle = 3.14 x radius²
1 acre = 0.4 hectares / 4,000 m² Area of a rectangle = length x width
1 tree = 0.01 hectares / 100 m² Area of a triangle = ½ length x perpendicular height

Total area of clearing proposed (hectares)	0.7481 Hectares (west and east verge combined)
Footprint of clearing (hectares) (purpose permit only)	
Number of individual trees to be removed	3X potential habitat trees without hollows

Note: Calculate the area of a tree based on the area encompassed by the tree's drip line; that being the outermost circumference of the tree's canopy.

5.3 Purpose

Provide the reason for proposed clearing (e.g. road construction, grazing and pasture, hazard reduction, horticulture, timber harvesting etc.)	To widen existing road into eastern road reserve to accommodate a raised central median and a footpath on the western verge. Refer Figure 5 attached
Specify what the final land use will be after clearing	Road

5.4 Method

(i.e. burning, cutting, draining, flooding, grazing,	Box out existing road reserve with existing grass, weeds and remove 3X potential habitat trees without hollows

5.5 Timeframe

Period within which you propose to do the clearing (e.g. 1/7/2022 to 30/8/2024)	Start date: 1/7/2023
	End date: 30/6/2025

Note: The clearing referral process is not suitable for any clearing that is expected to take longer than two years.

5.6 Avoidance and mitigation

Explain how you have, or will, put avoidance and mitigation measures in place to eliminate, reduce, or otherwise mitigate the need for and scale of the proposed clearing of native vegetation.

Attach supporting documents to substantiate your explanation.

Your explanation should demonstrate you have planned the project so that the least clearing possible is to be undertaken. The following questions may help you frame your explanation:

- Why did you select this location and amount of clearing?
- What alternatives to clearing e.g. engineering solutions did you consider?
- What changes, if any, did you make to the location or amount of clearing to reduce the impacts of the clearing?

Note: If you do not demonstrate adequate efforts to avoid and mitigate clearing, we will ask you to do so during the validation of this form.

Provide the avoidance and mitigation details	The City has strategically re-align the road to utilize the western verge as much as possible but the presence of underground services and steep grade limited the effort. The City has minimized the footprint of the project extents as permissible under the Austroads guidelines
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Part 6 – Offset

Do you want to submit a clearing offset proposal with your form?	□ Yes ⊠	No	
If 'Yes' – please complete and attach Appendix A of the Clearing of native vegetation offsets procedure guideline as a supporting document for your form.		x A attached	
Part 7 – Surveys for assessments (IBSA and IMSA	A)		
Do you want to submit marine or biodiversity surveys in support of your form?	□ Yes ⊠ N	No – skip to Part 8	
7.1 Biodiversity surveys			
If you want to submit any biodiversity surveys to support this form Environmental Protection Authority's (EPA) <u>Instructions for the pathe Index of Biodiversity Surveys for Assessments</u> (IBSA). If you requirements, DWER/DMIRS (as applicable) may decline/return	reparation of do not meet	data packages for	
Please provide the IBSA number(s) – or submission number(s) is been issued – in the space provided. Note that a submission numbiodiversity survey has been accepted and is not the same as an are only issued once a survey has been accepted. Once an IBSA notify DWER/DMIRS (as applicable). Please note DWER / DMIR timeframes for your form until you provide the IBSA number(s).	mber is not co n IBSA numb A number is i	onfirmation that a er. IBSA numbers ssued, please	
Have you submitted all the biodiversity surveys that support this		es	
form to the Index of Biodiversity Surveys for Assessment, available at ibsasubmissions.dwer.wa.gov.au ?		☐ Not applicable	
Provide an IBSA number (preferred) or a submission number(s)			
7.2 Marine surveys			
If you want to submit any marine surveys to support this form, you Instructions for the preparation of data packages for the Index of Assessments (IMSA). If you do not meet the IMSA requirements form.	f Marine Surv	eys for	
Have you prepared all the marine surveys that support this form		□ Yes	
accordance with the EPA's Instructions for the preparation of data packages for the Index of Marine Surveys for Assessments?		□ Not applicable	

Part 8 – Assessment Bilateral Agreement

The native vegetation clearing processes under Part V of the EP Act have been accredited by the Commonwealth of Australia under the EPBC Act and so can be assessed under an assessment bilateral agreement.

To be assessed this way, the proposed clearing action must have been referred to the Commonwealth under the EPBC Act and deemed a 'controlled action' before you submit this form.

For further information, see DWER's website guidance on the assessment bilateral agreement.

Is your proposed clearing a cont	□ Yes	⊠ No – skip to Part 9	
If 'Yes' – complete the following:			
Please make sure you have entered all the mandatory details in the <u>Annex C7 form</u>		d	
List the controlling provisions identified in the notification of the controlled action decision			
Part 9 – Other approvals			
Which department are you submitting this form to?			
If the clearing is for mineral and petroleum activities authorised under the <i>Mining Act 1978</i> , the various Petroleum Acts, and/or a State Agreement Act, select 'Department of Mines, Industry Regulation and Safety'.		 □ Department of Mines, Industry Regulation and Safety ⊠ Department of Water and 	and Safety nent of Water and
For all other clearing activities, select 'Department of Water and Environmental Regulation'.		Environmental Regulation	

9.1 Environmental impact assessment (Part IV of the EP Act)

Clearing may be referred to the EPA if it is considered to be part of a 'significant proposal', as defined by section 37B(1) of the EP Act, or will likely to be part of a larger development. An example is when the clearing is for a road to a future mine.

Section 37B(1) of the EP Act defines a 'significant proposal' as "a proposal likely, if implemented, to have a significant effect on the environment". If a decision-making authority (e.g. DWER or DMIRS) considers the proposal in this form is likely to constitute a 'significant proposal', under section 38(5) of the EP Act they must refer the proposal to the EPA or for assessment under Part IV, if such a referral has not already been made.

Has the proposed clearing or any	□ Yes		
related matter been referred to	Enter details:		
the EPA?	No − complete question b	elow.	
If 'No' – do you intend to refer the proposal to the EPA?	 ☐ Yes – intend to refer (proposal is a 'significant proposal') ☐ Yes – intend to refer (proposal will require a section 45C amendment to the current Ministerial Statement) ☐ No – a current valid Ministerial Statement applies Enter Ministerial Statement number: 		
9.2 Other approvals – pre-application scoping (DWER forms only)			
Have you had any pre-application/ pre-referral/ scoping meetings with DWER about any planned applications?	Enter details:		
9.3 Other approvals – works approval, licence or registration (Part V Division 3 of the EP Act)			
Have you applied or do you intend to apply for a works approval, licence, registration or an amendment to any of the above, under Part V Division 3 of the EP Act? It is an offence to perform any action that would cause a premises to become a prescribed premises of a type listed in Schedule 1 of the Environmental Protection Regulations 1987, unless that action is done in accordance with a works approval, licence or registration. For further guidance, see DWER's <u>Procedure: Prescribed premises works approvals and licences</u> and <u>Guideline: Industry regulation guide to licensing</u> . □ Yes Application reference: □ No − a valid works approval applies □ No − a valid registration applies □ No − a valid registration applies □ No − not required			

9.4 Water licences and permits (Rights in Water and Irrigation Act 1914)

Have you applied or do you intend to apply for: a licence or amendment to a licence to take water (surface water or groundwater)	☐ Yes☐ No – a current valid licence applies
 a licence or amendment to a licence to construct wells (including bores and soaks), or a permit or amendment to a permit to interfere with the bed and banks of a watercourse? 	Licence number: ☑ Not applicable
For further guidance on water licences and permits under the <i>Rights in Water and Irrigation Act 1914</i> , see DWER's <u>Procedure: Water licences and permits</u> .	

Part 10 – Prescribed fee

10.1 Referral or application?

There are no prescribed fees for referrals.

Is this form a referral of proposed clearing or an application for a new permit?

Referral – skip to Part 11

Application – continue and complete Part 10

10.2 Calculating the application fees

You must pay the prescribed fee at the time you submit the application form.

Please calculate the prescribed fee using the online <u>clearing permit fee calculator tool</u>.

For further guidance, see DWER's online clearing fees frequently asked questions.

Calculated fee:	\$

10.3 Payment method

Fees are payable to:

- DWER for all clearing purposes other than mineral and petroleum activities OR
- **DMIRS** for mineral and petroleum clearing activities under the *Mining Act 1978*, various Petroleum Acts, or State Agreement Acts.

Please indicate how you would like □ (DWER) Secure credit card payment through BPoint to pay your application fee. Select See www.dwer.wa.gov.au/make-a-payment. one option only. Receipt number **DWER** will only accept fees paid via either: Date of payment DWER's BPoint system (go to www.dwer.wa.gov.au/make-a-☐ (DWER) Secure EFT payment payment) See www.dwer.wa.gov.au/make-a-payment for payment secure EFT payment, or details. cheque/money order. State the name of the intended permit holder clearly in the EFT payment subject. **DMIRS** will only accept fees paid Date of payment via secure credit card payment at the DMIRS online payment and application lodgement portal. ☐ (DWER) Cheque/money order Please make cheques or money orders payable to the Department of Water and Environmental Regulation. Do not send cash in the mail. □ (**DMIRS**) Secure credit card payment online at the DMIRS online payment and application lodgement portal. Please note: All DMIRS applications will be paid online and submitted simultaneously. Please save this application form, along with any supporting documents, and have them ready for the submission portal. Use the link above to pay for and submit your application. A receipt will be issued upon submission only. Please

For further information on fees, go to the <u>clearing permit fees frequently asked questions page</u> on DWER's website.

ensure this receipt is saved for your records.

Part 11 - Form checklist

Please ensure you have included the following as part of your form. You may also attach additional information to support the assessment of your proposal; for example, reports on salinity, fauna or flora studies or other environmental reports for the site. You should submit these in electronic format on a suitable portable digital storage device.

Required

☑ Proof of land ownership (see attachment requirements in Part 4). Baldivis Road is within the road reserve under the jurisdiction of the City of Rockingham. No land title is enclosed.

	□ The concept with a north arrow that clearly shows the areas of vegetation for proposed clearing or an ESRI shapefile (see Part 5) – Figure 5
	☐ If this form is a permit application, payment of the prescribed fee (see Part 10).
As req	uired
	☐ Copy of written authority to act on behalf of landowner (see Part 4).
	☐ Evidence of the pending transfer of land ownership, such as the offer and acceptance, or written notice from the current landowner.
	☐ If you want the form to be assessed under the assessment bilateral agreement, include all details the Annex C7 form asks for, such as 'Proposed clearing action and impact assessment details' and 'Consultation' information.
	☐ If the form includes a proposal for clearing offsets, include Appendix A of the <i>Clearing</i> of native vegetation offsets procedure guideline.
	☐ IBSA number.
Additio	onal supporting information
	☑ Photos of the potential habitat trees 1-3 without hollows to be removed.
	□ Figure 5 – Eastern and western road verge of existing road in aerial with north arrow
	Natural Area's Vegetation Report - COR Baldivis Road Flora and Vegetation Survey Summary
	☑ Biodiversity surveys (2X) that follow the EPA's <i>Instructions for the preparation of IBSA</i> data packages.
	Shape file − clearing area
	□ Any other additional supporting information

Part 12 – Request for exemption from publication

The information you submit as part of this form will be made publicly available. If you wish to submit commercially or otherwise sensitive or confidential information, please identify the information in this section, and include a written statement of the reasons why you request each item of information be kept confidential.

DWER and DMIRS will take reasonable steps under Part 3 of the Environmental Protection (Clearing of Native Vegetation) Regulations 2004 (the Clearing Regulations) to protect confidential material and/or otherwise sensitive information (such as information of a kind listed under regulation 13 of the Clearing Regulations).

However, please note that DWER and DMIRS cannot commit to redacting all personal information from all supporting documents. We advise you to remove all personal information, including signatures, from any supporting documents before you submit them to us. Please note that all the information you submit may become the subject of an application for release under the *Freedom of Information Act 1992* (WA) (FOI Act).

You must identify all information in this form or attached supporting documents that you propose to be exempt from public disclosure in the table below. You must then attach a separate redacted version of this form and its supporting documents. This is in addition to the unredacted version(s) you submit to DWER/DMIRS (as applicable) for assessment. You must specify the grounds for claiming an exemption in accordance with Part 3 of the Clearing Regulations.

Is any information in this form or in any attached supporting documents confidential or commercially sensitive?	□ Yes
	Specify what part of this form or relevant attachment
	Specify grounds for claiming exemption from publication
	⊠ No
Attach file(s) with the relevant	☐ File name:
confidential information redacted	☐ File name:
	☐ File name:

Part 13 – Declaration

General

I / We declare and acknowledge that:

- the information I / we have provided in this form is true and correct
- I / we have legal authority to sign on behalf of the applicant (where authorisation provided)
- I / we have been authorised to make this form by the owner of the land (as applicable)
- I / we have not altered the requirements and instructions set out in this form
- I / we have provided a valid email address in Part 2 for receipt of correspondence via email from DWER or DMIRS (as applicable) in relation to this form
- successful delivery to my / our server constitutes receipt of correspondence and service
 of any statutory notices or instruments, and
- giving or causing to be given information that to my knowledge is false or misleading is an offence under section 112 of the EP Act and may incur a penalty of up to \$50,000.

Publication

I/We declare and/or acknowledge that:

- this form (including all attachments) will be a public document and may be published, except for personal information including personal signatures, email and home addresses and any documents verifying my / our identity
- the marine surveys provided in accordance with Part 7 will be published and used for the purposes of the IMSA project, in accordance with your declaration made in the Metadata and Licensing Statement
- all necessary consents for the publication of information have been obtained from the relevant third parties
- the specification of the information identified in Part 12 constitutes a written request under regulation 11(2) of the Clearing Regulations not to publish that information due to its confidential or otherwise sensitive nature
- subsequent information provided to DWER or DMIRS (as applicable) in relation to this
 form will be a public document and will be published under regulation 8A of the Clearing
 Regulations, unless accompanied by a further written request under regulation 11(2) by
 the referrer or applicant that that information be treated as confidential
- in accordance with the requirements of regulations 11, 12 and 13 of the Clearing Regulations, DWER or DMIRS (as applicable) must refrain from publishing bank account details or confidential material (as defined under regulation 11(1) of the Clearing Regulations)
- DWER or DMIRS (as applicable) may refrain from publishing:
 - o certain otherwise sensitive information identified in Part 12, if satisfied it is desirable to not publish due to the confidential nature of the information
 - personal information or certain otherwise sensitive information listed under regulation 13 of the Clearing Regulations.

Are you signing as an individual or a company? Note: A person expressly authorised or authorised to execute on behalf of a body corporate must sign this form.			individual company her entity formed at law
☐ I / We hereby declare, the information provided is correct.			
Signature	am Lund		
Name	Sam Assaad		
Date declaration signed	08/11/2022		
Position (if applicable) Director Asset Services			
Company or organisation (if applicable)	City of Rockingham	ACN:	63 101 842 180

Note that all persons who will be listed on any clearing permit granted for this application as holders of the permit must sign the application form. If more than one signature is required, attach all signatures together in a separate attachment.

Part 14 – Submission

14.1 Method of submission

Confirm how you will submit your form (mark one option only). To submit to DWER:	☑ A signed, electronic copy of the form, including all attachments, has been submitted via the applicable email address specified below (if submitting form to DWER).
Files larger than 50MB cannot be received via email. You can email DWER to make other arrangements for electronic transfer.	☐ A signed, electronic copy of the form has been submitted via the applicable email address specified below, and attachments have been submitted via File Transfer, or electronically by other means as arranged with the relevant department (if submitting form to DWER).
To submit to DMIRS: The DMIRS online portal can accept 1024MB for each attachment. Files larger than 45MB cannot be received via email. You can email DMIRS to make other arrangements for electronic transfer.	☐ A full, signed hard copy has been sent to the applicable postal address specified below (if submitting form to DWER).
	☐ A signed electronic copy of the form, fee payment, and any supporting documentation has been saved and uploaded to the DMIRS online payment and application lodgement portal (if submitting form to DMIRS).

14.2 Submission details

- Please retain a copy of this form for your records.
- We will decline or return incomplete forms that do not meet the requirements for a valid referral or permit application (as applicable).
- If you do not have enough space on any part of this form, please continue on a separate sheet of paper and attach it to this form.

Department of Water and Environmental Regulation

Forms for all clearing purposes (other than mining and petroleum activities) may be submitted via:

Email: info@dwer.wa.gov.au or

Post:

Department of Water and Environmental Regulation Locked Bag 10 Joondalup DC WA 6919

If you have any questions about lodging your form, please contact DWER via:

Email: info@dwer.wa.gov.au

Phone: (08) 6364 7000

For more information: www.dwer.wa.gov.au

Department of Mines, Industry Regulation and Safety

Forms related to mining and petroleum clearing activities (under delegation) can be lodged online via the <u>DMIRS online payment and application</u> lodgement portal.

If you have any questions about lodging your form, please contact DMIRS via:

Email: nvab@dmirs.wa.gov.au

Phone: (08) 9222 3535

For more information: www.dmirs.wa.gov.au