



Application for new permit or referral to clear native vegetation

This is the form to submit a referral of proposed clearing or apply for a clearing permit under Part V of the *Environmental Protection Act 1986* (EP Act).

Before you submit this form, please check you have completed all the fields for the form type and fully prepared any required supporting documents (including maps etc.). We will return / decline any forms that are not correctly completed.

To find out more about the stages of assessment for clearing permit forms, see the [Procedure: Native vegetation clearing permits](#).

Part 1 – Form type

Select your form type . NOTE: Where appropriate in this form, and unless stated otherwise, the terms 'application' and 'applicant' also mean 'referral' and 'referrer' respectively.	<input checked="" type="checkbox"/> Referral of proposed clearing (s.51DA of the EP Act) <input type="checkbox"/> Application for an area permit (s.51E of the EP Act) <input type="checkbox"/> Application for a purpose permit (s.51E of the EP Act)
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Part 2 – Applicant details

2.1 Applicant name

For area permits: If granted, the name(s) of (all) landowner(s) will be listed as 'permit holders' on the permit.	<input type="checkbox"/> Applying as an individual – complete the following:	
	Title	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Other:
Name(s)		
For purpose permits: If granted, the name(s) of (all) applicant(s) will go on the permit.	<input checked="" type="checkbox"/> Applying as a body corporate or other entity formed at law – complete the following:	
	Name	Ord Irrigation Cooperative
	Australian Company Number (ACN)	33 187 175 858
<input type="checkbox"/> Applying as a government entity (e.g. government department, local government authority, or other statutory body)		
Name		

2.2 Applicant contact details

Provide the contact details for the above (primary contact).

Title	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input checked="" type="checkbox"/> Ms <input type="checkbox"/> Other:	
First name		
Last name		
Position		
Company name		
Contact phone number (1)		
Email address		

2.2 Applicant contact postal details

Provide the postal address for the above individual, body corporate or local government authority (primary contact).

Address line 1		
Address line 2		
Suburb		
State		

2.3 Applicant contact – registered business address

If applying as a company, incorporated body, local government authority or public authority, please also supply the registered business office address.

Address line 1		
Address line 2		
Suburb		
State		
Contact phone number (1)		

2.4 Electronic correspondence consent

Both the Department of Water and Environmental Regulation (DWER) and Department of Mines, Industry Regulation and Safety (DMIRS) prefer to send all correspondence via email. We request that you consent to receiving all correspondence relating to instruments and notices under Part V of the EP Act via email. Please indicate your consent in this section of the form.

I consent that all written correspondence between myself (the applicant) and DWER/DMIRS (as applicable) about the subject of this form will be exclusively via email, using the email address provided above.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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2.5 Contact details for enquiries

If different from the applicant's contact details, enter the contact details of a person with whom DWER or DMIRS should liaise with (e.g. a consultant).

Same as applicant's contact details	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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If 'No' – complete the following:

Contact name			
Position (if applicable)			
Company name (if applicable)			
Contact phone number (1)		Phone number (2)	
Business or postal address line 1			
Business or postal address line 2			
Suburb			
State		Postcode	
Email address			

Part 3 – Land details

- You must accurately describe the location of the land where your clearing is proposed.
- If you have a large number of properties, please provide the relevant details for each property in a separately attached supporting document.

3.1 Property details

I have a large number of properties and have given the relevant details in an attached supporting document.	<input type="checkbox"/> Yes – skip to Part 4 <input checked="" type="checkbox"/> No
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If 'No' – complete the following:

<p><u>Land description</u></p> <p>Provide the following details, as applicable, for all properties:</p> <ul style="list-style-type: none"> – volume and folio number – lot or location number(s) – crown lease or reserve number – pastoral lease number – mining tenement number <div style="border: 1px solid red; padding: 5px; margin-top: 10px; color: red; font-size: small;"> <p>NOTE:</p> <p>Land parcel determined to be Lot 888 on Deposited Plan 28474, Kununurra, during the validation process.</p> </div>	<p>Drainage easement</p> <p>"Hillside Drain 3 (HD3)"</p> <p>Lot WA1142704</p> <p>P028474 888S</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="text-align: left;">Field Name</th> <th style="text-align: left;">Field Value</th> </tr> </thead> <tbody> <tr><td>OBJECTID_1</td><td>577274</td></tr> <tr><td>CAD_PID</td><td>WA51261675</td></tr> <tr><td>CAD_POLYGO</td><td>12884539</td></tr> <tr><td>JURISDICTI</td><td>P028474 888</td></tr> <tr><td>LGA_NAME</td><td>SHIRE OF WYNDHAM-EAST KIMBERLEY</td></tr> <tr><td>STATE</td><td>WA</td></tr> <tr><td>DATE_CREAT</td><td>11/28/2014</td></tr> <tr><td>DATE_RETIR</td><td>12:00:00 AM</td></tr> <tr><td>PROPERTY_P</td><td>WA1442704</td></tr> <tr><td>PARCEL_TYP</td><td>1</td></tr> <tr><td>AREA</td><td>318911.427963</td></tr> <tr><td>Source</td><td>MapData Services (MDS)</td></tr> <tr><td>SupplyDate</td><td>6/12/2015</td></tr> <tr><td>Area_ha</td><td>32.059038</td></tr> <tr><td>Area_sqm</td><td>320590.382291</td></tr> <tr><td>Shape_STAr</td><td>0.000027</td></tr> <tr><td>Shape_STLe</td><td>0.145719</td></tr> <tr><td>GlobalID</td><td>abb04d2e-ae66-4d76-89e4-5b08653e0357</td></tr> <tr><td>KL</td><td></td></tr> <tr><td>Shape__Area</td><td>344389.388672</td></tr> <tr><td>Shape__Length</td><td>16505.19277</td></tr> </tbody> </table>	Field Name	Field Value	OBJECTID_1	577274	CAD_PID	WA51261675	CAD_POLYGO	12884539	JURISDICTI	P028474 888	LGA_NAME	SHIRE OF WYNDHAM-EAST KIMBERLEY	STATE	WA	DATE_CREAT	11/28/2014	DATE_RETIR	12:00:00 AM	PROPERTY_P	WA1442704	PARCEL_TYP	1	AREA	318911.427963	Source	MapData Services (MDS)	SupplyDate	6/12/2015	Area_ha	32.059038	Area_sqm	320590.382291	Shape_STAr	0.000027	Shape_STLe	0.145719	GlobalID	abb04d2e-ae66-4d76-89e4-5b08653e0357	KL		Shape__Area	344389.388672	Shape__Length	16505.19277
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Suburb	Kununurra		
State	WA	Postcode	6743
Local government area(s)	Shire of Wyndham East Kimberley		
Land zoning	Agricultural		

Part 4 – Relationship to landowner

Tell us which of the following options best describes you as the person completing and submitting this form. If you are filling out this form on behalf of the applicant, answer this question as though you are the applicant.

Proof of ownership may include:

- a certificate of title (that is less than 6 months old)
- a pastoral or mining lease
- public authority that has care, control or management of the land
- other form of lease, land tenure or specific arrangement.

Relationship to landowner (select one of the following options)	Complete the following
<input type="checkbox"/> I am the landowner	<input type="checkbox"/> Attach proof of ownership
<input type="checkbox"/> I am lodging a form on behalf of the landowner (e.g. a consultant)	<input type="checkbox"/> Attach proof of ownership
<input type="checkbox"/> I am acting on the landowner's behalf and will be jointly responsible for the clearing permit (i.e. joint form)	<input type="checkbox"/> Attach proof of ownership <input type="checkbox"/> Complete and attach an 'Acting on behalf and jointly responsible' letter
<input type="checkbox"/> I am likely to become the landowner	<input type="checkbox"/> Attach the Certificate of Title <input type="checkbox"/> Attach evidence of the pending transfer of ownership and/or contract of sale ('offer and acceptance')
<input checked="" type="checkbox"/> I will undertake the clearing activities with the landowner's authority and will be the permit holder	<input type="checkbox"/> Attach proof of ownership <input checked="" type="checkbox"/> Complete and attach an 'Authority to access and clear native vegetation' letter (if the applicant is not the landowner)
<input type="checkbox"/> A person with multiple land parcels	<input type="checkbox"/> Attach proof of ownership <input type="checkbox"/> Complete and attach 'Authority to access and clear native vegetation' letter (if the applicant is not the landowner)

Part 5 – Proposed clearing

5.1 Maps and/or spatial data

<p>Select which map type(s) you will attach with your form.</p> <p>Note: We will decline / return forms (as applicable) if you do not provide sufficient information for this question.</p>	<p><input type="checkbox"/> An ESRI shapefile with the following properties (<i>preferred</i>)</p> <ul style="list-style-type: none"> • Geometry type: polygon shape • Coordinate system: Geocentric Datum of Australia (GDA) 2020 (geographic latitude / longitude) • Datum: GDA 2020 <p><input checked="" type="checkbox"/> An aerial photograph or map with a north arrow, clearly marking the proposed clearing area</p> <p>Note:</p> <ul style="list-style-type: none"> • An ESRI shapefile must use one of the following filename extensions: .shp, .shx, .dbf, and/or .prj • You must provide an ESRI shapefile if the form requires an assessment under an <i>Environment Protection and Biodiversity Conservation Act 1999</i> (Cth) (EPBC Act) accredited process. See Part 8 of this form for more information.
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5.2 Size

- If you propose to clear a patch(s) of vegetation, enter a hectare value for the total size of the area (mark number of trees as zero).
- If you propose to remove only individual trees from the area(s) (i.e. the shrubs, grasses, groundcover plants will remain intact), provide the number of trees (and mark total area as estimated hectares).
Note: If any shrubs, grasses, and/or groundcover plants MAY be damaged in the clearing process, add this to the total area.
- If you propose to clear an area of vegetation within a larger footprint, enter the hectare value for the total size of the area to be cleared (mark number of trees as zero) and the size of the footprint. For example, 5 hectares of clearing within a 10 hectare footprint. This option is only available for **purpose permit** applications.
- Enter values for BOTH number of trees and the size of the area if you are clearing individual trees in one area AND a patch of vegetation in a different area.
- Please note the following area conversions/calculations:

1 hectare = 10,000 m ²	Area of circle = 3.14 x radius ²
1 acre = 0.4 hectares / 4,000 m ²	Area of a rectangle = length x width
1 tree = 0.01 hectares / 100 m ²	Area of a triangle = ½ length x perpendicular height

Total area of clearing proposed (hectares)	4.6
Footprint of clearing (hectares) (purpose permit only)	
Number of individual trees to be removed	0

Note: Calculate the area of a tree based on the area encompassed by the tree's drip line; that being the outermost circumference of the tree's canopy.

5.3 Purpose

Provide the reason for proposed clearing (e.g. road construction, grazing and pasture, hazard reduction, horticulture, timber harvesting etc.)	Drainage and track repairs and maintenance
Specify what the final land use will be after clearing	Drainage for surface water and track to enable access to maintain the drain

5.4 Method

Proposed method of clearing (i.e. burning, cutting, draining, flooding, grazing, mechanical clearing/bulldozing or other – specify)	Mechanical clearing, bulldozing and excavator
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5.5 Timeframe

Period within which you propose to do the clearing (e.g. 1/7/2022 to 30/8/2024)	Start date:30/6/23 End date: 30/6/24
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Note: The clearing referral process is not suitable for any clearing that is expected to take longer than two years.

5.6 Avoidance and mitigation

Explain how you have, or will, put avoidance and mitigation measures in place to eliminate, reduce, or otherwise mitigate the need for and scale of the proposed clearing of native vegetation.

Attach supporting documents to substantiate your explanation.

Your explanation should demonstrate you have planned the project so that the least clearing possible is to be undertaken. The following questions may help you frame your explanation:

- Why did you select this location and amount of clearing?
- What alternatives to clearing – e.g. engineering solutions – did you consider?
- What changes, if any, did you make to the location or amount of clearing to reduce the impacts of the clearing?

Note: If you do not demonstrate adequate efforts to avoid and mitigate clearing, we will ask you to do so during the validation of this form.

Provide the avoidance and mitigation details	Selective clearing to remove declared & environmental weeds from area. Planning to provide access tracks to complete works in areas where there is less or no need to remove native trees. Maintaining levee & deposited silt to a level to enable established trees to be maintained.
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