

Application for new permit or referral to clear native vegetation

This is the form to submit a referral of proposed clearing or apply for a clearing permit under Part V of the *Environmental Protection Act 1986* (EP Act).

Before you submit this form, please check you have completed all the fields for the form type and fully prepared any required supporting documents (including maps etc.). We will return / decline any forms that are not correctly completed.

To find out more about the stages of assessment for clearing permit forms, see the [Procedure: Native vegetation clearing permits](#).

Part 1 – Form type

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| <p>Select your form type.</p> <p>NOTE: Where appropriate in this form, and unless stated otherwise, the terms ‘application’ and ‘applicant’ also mean ‘referral’ and ‘referrer’ respectively.</p> | <p><input checked="" type="checkbox"/> Referral of proposed clearing (s.51DA of the EP Act)</p> <p><input type="checkbox"/> Application for an area permit (s.51E of the EP Act)</p> <p><input type="checkbox"/> Application for a purpose permit (s.51E of the EP Act)</p> |
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Part 2 – Applicant details

2.1 Applicant name

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|---|--|-------|--|--|---------|--|--|------|----------------|--|---------------------------------|-----------|--|------|--|--|
| <p>For area permits:</p> <p>If granted, the name(s) of (all) landowner(s) will be listed as ‘permit holders’ on the permit.</p> <p>For purpose permits:</p> <p>If granted, the name(s) of (all) applicant(s) will go on the permit.</p> | <p><input type="checkbox"/> Applying as an individual – complete the following:</p> <table border="1"> <tr> <td>Title</td> <td><input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Other:</td> <td></td> </tr> <tr> <td>Name(s)</td> <td colspan="2"></td> </tr> </table> <p><input checked="" type="checkbox"/> Applying as a body corporate or other entity formed at law – complete the following:</p> <table border="1"> <tr> <td>Name</td> <td colspan="2">Ventia Pty Ltd</td> </tr> <tr> <td>Australian Company Number (ACN)</td> <td colspan="2">093114553</td> </tr> </table> <p><input type="checkbox"/> Applying as a government entity (e.g. government department, local government authority, or other statutory body)</p> <table border="1"> <tr> <td>Name</td> <td colspan="2"></td> </tr> </table> | Title | <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Other: | | Name(s) | | | Name | Ventia Pty Ltd | | Australian Company Number (ACN) | 093114553 | | Name | | |
| Title | <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Other: | | | | | | | | | | | | | | | |
| Name(s) | | | | | | | | | | | | | | | | |
| Name | Ventia Pty Ltd | | | | | | | | | | | | | | | |
| Australian Company Number (ACN) | 093114553 | | | | | | | | | | | | | | | |
| Name | | | | | | | | | | | | | | | | |

2.2 Applicant contact details

Provide the contact details for the above (primary contact).

| | |
|--------------------------|--|
| Title |  |
| First name | |
| Last name | |
| Position | |
| Company name | |
| Contact phone number (1) | |
| Email address | |

2.2 Applicant contact postal details

Provide the postal address for the above individual, body corporate or local government authority (primary contact).

| | |
|----------------|--|
| Address line 1 |  |
| Address line 2 | |
| Suburb | |
| State | |

2.3 Applicant contact – registered business address

If applying as a company, incorporated body, local government authority or public authority, please also supply the registered business office address.

| | |
|--------------------------|--|
| Address line 1 |  |
| Address line 2 | |
| Suburb | |
| State | |
| Contact phone number (1) | |

2.4 Electronic correspondence consent

Both the Department of Water and Environmental Regulation (DWER) and Department of Mines, Industry Regulation and Safety (DMIRS) prefer to send all correspondence via email. We request that you consent to receiving all correspondence relating to instruments and notices under Part V of the EP Act via email. Please indicate your consent in this section of the form.

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| I consent that all written correspondence between myself (the applicant) and DWER/DMIRS (as applicable) about the subject of this form will be exclusively via email, using the email address provided above. | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
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2.5 Contact details for enquiries

If different from the applicant's contact details, enter the contact details of a person with whom DWER or DMIRS should liaise with (e.g. a consultant).

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| Same as applicant's contact details | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
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If 'No' – complete the following:

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|-----------------------------------|--|------------------|--|
| Contact name | | | |
| Position (if applicable) | | | |
| Company name (if applicable) | | | |
| Contact phone number (1) | | Phone number (2) | |
| Business or postal address line 1 | | | |
| Business or postal address line 2 | | | |
| Suburb | | | |
| State | | Postcode | |
| Email address | | | |

Part 3 – Land details

- You must accurately describe the location of the land where your clearing is proposed.
- If you have a large number of properties, please provide the relevant details for each property in a separately attached supporting document.

3.1 Property details

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| I have a large number of properties and have given the relevant details in an attached supporting document. | <input type="checkbox"/> Yes – skip to Part 4 <input checked="" type="checkbox"/> No |
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If 'No' – complete the following:

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| <u>Land description</u> Provide the following details, as applicable, for all properties: <ul style="list-style-type: none"> – volume and folio number – lot or location number(s) – crown lease or reserve number – pastoral lease number – mining tenement number | Australind Jetty | | |
| Street address – Line 1 | 187 Old Coast Rd | | |
| Street address – Line 2 | | | |
| Suburb | Australind | | |
| State | WA | Postcode | 6233 |
| Local government area(s) | Shire of Harvey | | |
| Land zoning | | | |

Part 4 – Relationship to landowner

Tell us which of the following options best describes you as the person completing and submitting this form. If you are filling out this form on behalf of the applicant, answer this question as though you are the applicant.

Proof of ownership may include:

- a certificate of title (that is less than 6 months old)
- a pastoral or mining lease
- public authority that has care, control or management of the land
- other form of lease, land tenure or specific arrangement.

| Relationship to landowner <i>(select one of the following options)</i> | Complete the following |
|---|---|
| <input type="checkbox"/> I am the landowner | <input type="checkbox"/> Attach proof of ownership |
| <input type="checkbox"/> I am lodging a form on behalf of the landowner (e.g. a consultant) | <input type="checkbox"/> Attach proof of ownership |
| <input type="checkbox"/> I am acting on the landowner's behalf and will be jointly responsible for the clearing permit (i.e. joint form) | <input type="checkbox"/> Attach proof of ownership <input type="checkbox"/> Complete and attach an 'Acting on behalf and jointly responsible' letter |
| <input type="checkbox"/> I am likely to become the landowner | <input type="checkbox"/> Attach the Certificate of Title <input type="checkbox"/> Attach evidence of the pending transfer of ownership and/or contract of sale ('offer and acceptance') |
| <input checked="" type="checkbox"/> I will undertake the clearing activities with the landowner's authority and will be the permit holder | <input type="checkbox"/> Attach proof of ownership <input checked="" type="checkbox"/> Complete and attach an 'Authority to access and clear native vegetation' letter (if the applicant is not the landowner) |
| <input type="checkbox"/> A person with multiple land parcels | <input type="checkbox"/> Attach proof of ownership <input type="checkbox"/> Complete and attach 'Authority to access and clear native vegetation' letter (if the applicant is not the landowner) |

Part 5 – Proposed clearing

5.1 Maps and/or spatial data

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| <p>Select which map type(s) you will attach with your form.</p> <p>Note: We will decline / return forms (as applicable) if you do not provide sufficient information for this question.</p> | <p><input type="checkbox"/> An ESRI shapefile with the following properties (<i>preferred</i>)</p> <ul style="list-style-type: none"> • Geometry type: polygon shape • Coordinate system: Geocentric Datum of Australia (GDA) 2020 (geographic latitude / longitude) • Datum: GDA 2020 <p><input checked="" type="checkbox"/> An aerial photograph or map with a north arrow, clearly marking the proposed clearing area</p> <p>Note:</p> <ul style="list-style-type: none"> • An ESRI shapefile must use one of the following filename extensions: .shp, .shx, .dbf, and/or .prj • You must provide an ESRI shapefile if the form requires an assessment under an <i>Environment Protection and Biodiversity Conservation Act 1999</i> (Cth) (EPBC Act) accredited process. See Part 8 of this form for more information. |
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5.2 Size

- If you propose to clear a patch(s) of vegetation, enter a hectare value for the total size of the area (mark number of trees as zero).
- If you propose to remove only individual trees from the area(s) (i.e. the shrubs, grasses, groundcover plants will remain intact), provide the number of trees (and mark total area as estimated hectares).
Note: If any shrubs, grasses, and/or groundcover plants MAY be damaged in the clearing process, add this to the total area.
- If you propose to clear an area of vegetation within a larger footprint, enter the hectare value for the total size of the area to be cleared (mark number of trees as zero) and the size of the footprint. For example, 5 hectares of clearing within a 10 hectare footprint. This option is only available for **purpose permit** applications.
- Enter values for BOTH number of trees and the size of the area if you are clearing individual trees in one area AND a patch of vegetation in a different area.
- Please note the following area conversions/calculations:

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| 1 hectare = 10,000 m ² | Area of circle = 3.14 x radius ² |
| 1 acre = 0.4 hectares / 4,000 m ² | Area of a rectangle = length x width |
| 1 tree = 0.01 hectares / 100 m ² | Area of a triangle = ½ length x perpendicular height |

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| Total area of clearing proposed (hectares) | 0.03 ha Digitised as 0.05 ha |
| Footprint of clearing (hectares) (purpose permit only) | |
| Number of individual trees to be removed | 0 |

Note: Calculate the area of a tree based on the area encompassed by the tree's drip line; that being the outermost circumference of the tree's canopy.

5.3 Purpose

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| <p>Provide the reason for proposed clearing (e.g. road construction, grazing and pasture, hazard reduction, horticulture, timber harvesting etc.)</p> | <p>Ventia are currently conducting maintenance works to the Australind Jetty on behalf of DWER. Upcoming planned works consist of footbridge replacements and replenishment of rock armour to the revetments. Vegetation is overgrown and encroaching onto the designated, unsealed public pedestrian pathway. In order to conduct the above mentioned works, access is needed for civil works plant and equipment - 20T excavator and skid steer loader.</p> <p>Pruning and clearing required is as follows:</p> <ul style="list-style-type: none"> • Pruning of up to 5 limbs of <i>Casuarina Obesa</i> (Sheoak) trees to allow plant & equipment and future safe public access. • Clearing of <i>Scaevola Crassifolia</i> & <i>Olearia Axillaris</i> to allow plant & equipment access and future safe public access. • Pruning of dead <i>Acacia Cyclops</i> to allow revetment repairs at wash out areas. • Minor disturbance of <i>Ficinia Nodosa</i> by plant and equipment. <p>All of the above pruning and clearing in accordance with DBCA advice in Attachment 11.1.</p> <p>Clearing of vegetation will ensure safe public access and the best possible disability access/inclusion as possible noting that that majority of the surface is to remain unsealed upon re-opening of the facility.</p> |
| <p>Specify what the final land use will be after clearing</p> | <p>The land use will continue to be a designated jetty/walking path open to the public on completion of the refurbishment project.</p> |

5.4 Method

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| <p>Proposed method of clearing (i.e. burning, cutting, draining, flooding, grazing, mechanical clearing/bulldozing or other – specify)</p> | <p>Cutting/pruning and mechanical clearing with skid steer loader.</p> |
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5.5 Timeframe

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| <p>Period within which you propose to do the clearing (e.g. 1/7/2022 to 30/8/2024)</p> | <p>Start date: 23/10/2023 End date: 31/01/2024</p> |
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Note: The clearing referral process is not suitable for any clearing that is expected to take longer than two years.

5.6 Avoidance and mitigation

Explain how you have, or will, put avoidance and mitigation measures in place to eliminate, reduce, or otherwise mitigate the need for and scale of the proposed clearing of native vegetation.

Attach supporting documents to substantiate your explanation.

Your explanation should demonstrate you have planned the project so that the least clearing possible is to be undertaken. The following questions may help you frame your explanation:

- Why did you select this location and amount of clearing?
- What alternatives to clearing – e.g. engineering solutions – did you consider?
- What changes, if any, did you make to the location or amount of clearing to reduce the impacts of the clearing?

Note: If you do not demonstrate adequate efforts to avoid and mitigate clearing, we will ask you to do so during the validation of this form.

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| Provide the avoidance and mitigation details | <p>Vegetation is only to be cleared that is overgrown and encroaching onto the designated pathway.</p> <p><i>Attachment 11.1 Additional Supporting Information</i> demonstrates Ventia’s intention to clear only what is deemed acceptable and necessary in the interest of public safety.</p> <p>Casuarina Obesa trees and saplings have already been identified and marked on site with safety bollards and survey tape to prevent any damage.</p> |
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Part 6 – Offset

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| Do you want to submit a clearing offset proposal with your form? For more information on environmental offsets, refer to DWER’s website and Fact Sheet 11: Environmental offsets for native vegetation clearing permits . | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| If ‘Yes’ – please complete and attach Appendix A of the Clearing of native vegetation offsets procedure guideline as a supporting document for your form. | <input type="checkbox"/> Appendix A attached |

Part 7 – Surveys for assessments (IBSA and IMSA)

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| Do you want to submit marine or biodiversity surveys in support of your form? | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – skip to Part 8 |
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7.1 Biodiversity surveys

If you want to submit any biodiversity surveys to support this form, you must follow the Environmental Protection Authority's (EPA) [Instructions for the preparation of data packages for the Index of Biodiversity Surveys for Assessments](#) (IBSA). If you do not meet the IBSA requirements, DWER/DMIRS (as applicable) may decline/return your form. For further information on IBSA, refer to [DWER's website](#).

Please provide the IBSA number(s) – or submission number(s) if the IBSA number has not yet been issued – in the space provided. Note that a submission number is not confirmation that a biodiversity survey has been accepted and is not the same as an IBSA number. IBSA numbers are only issued once a survey has been accepted. Once an IBSA number is issued, please notify DWER / DMIRS (as applicable). Please note DWER / DMIRS will suspend the assessment timeframes for your form until you provide the IBSA number(s).

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| Have you submitted all the biodiversity surveys that support this form to the IBSA portal, via ibsasubmissions.dwer.wa.gov.au ? | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> Not applicable |
| Provide an IBSA number (preferred) or a submission number(s) | |

7.2 Marine surveys

If you want to submit any marine surveys to support this form, you must follow the EPA's [Instructions for the preparation of data packages for the Index of Marine Surveys for Assessments](#) (IMSA). If you do not meet the IMSA requirements, DWER may decline / return your form. For more information on IMSA, refer to [DWER's website](#).

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| Have you prepared all the marine surveys that support this form in accordance with the EPA's <i>Instructions for the preparation of data packages for the Index of Marine Surveys for Assessments</i> ? | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> Not applicable |
|---|--|