



Application for new permit or referral to clear native vegetation

This is the form to submit a referral of proposed clearing or apply for a clearing permit under Part V of the *Environmental Protection Act 1986* (EP Act).

Before you submit this form, please check you have completed all the fields for the form type and fully prepared any required supporting documents (including maps etc.). We will return / decline any forms that are not correctly completed.

To find out more about the stages of assessment for clearing permit forms, see the [Procedure: Native vegetation clearing permits](#).

Part 1 – Form type

Select your form type . NOTE: Where appropriate in this form, and unless stated otherwise, the terms 'application' and 'applicant' also mean 'referral' and 'referrer' respectively.	<input checked="" type="checkbox"/> Referral of proposed clearing (s.51DA of the EP Act) <input type="checkbox"/> Application for an area permit (s.51E of the EP Act) <input type="checkbox"/> Application for a purpose permit (s.51E of the EP Act)
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Part 2 – Applicant details

2.1 Applicant name

For area permits: If granted, the name(s) of (all) landowner(s) will be listed as 'permit holders' on the permit.	<input type="checkbox"/> Applying as an individual – complete the following:						
For purpose permits: If granted, the name(s) of (all) applicant(s) will go on the permit.	<table border="1" style="width: 100%;"> <tr> <td style="width: 20%;">Title</td> <td><input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Other:</td> <td></td> </tr> <tr> <td>Name(s)</td> <td colspan="2"></td> </tr> </table>	Title	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Other:		Name(s)		
Title	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Other:						
Name(s)							
	<input type="checkbox"/> Applying as a body corporate or other entity formed at law – complete the following:						
	<table border="1" style="width: 100%;"> <tr> <td style="width: 20%;">Name</td> <td colspan="2"></td> </tr> <tr> <td>Australian Company Number (ACN)</td> <td colspan="2"></td> </tr> </table>	Name			Australian Company Number (ACN)		
Name							
Australian Company Number (ACN)							
	<input checked="" type="checkbox"/> Applying as a government entity (e.g. government department, local government authority, or other statutory body)						
	<table border="1" style="width: 100%;"> <tr> <td style="width: 20%;">Name</td> <td>Shire of Denmark</td> </tr> </table>	Name	Shire of Denmark				
Name	Shire of Denmark						

2.2 Applicant contact details

Provide the contact details for the above (primary contact).

Title	
First name	
Last name	
Position	
Company name	
Contact phone number (1)	
Email address	

2.2 Applicant contact postal details

Provide the postal address for the above individual, body corporate or local government authority (primary contact).

Address line 1	
Address line 2	
Suburb	
State	

2.3 Applicant contact – registered business address

If applying as a company, incorporated body, local government authority or public authority, please also supply the registered business office address.

Address line 1	
Address line 2	
Suburb	
State	
Contact phone number (1)	

2.4 Electronic correspondence consent

Both the Department of Water and Environmental Regulation (DWER) and Department of Mines, Industry Regulation and Safety (DMIRS) prefer to send all correspondence via email. We request that you consent to receiving all correspondence relating to instruments and notices under Part V of the EP Act via email. Please indicate your consent in this section of the form.

I consent that all written correspondence between myself (the applicant) and DWER/DMIRS (as applicable) about the subject of this form will be exclusively via email, using the email address provided above.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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2.5 Contact details for enquiries

If different from the applicant's contact details, enter the contact details of a person with whom DWER or DMIRS should liaise with (e.g. a consultant).

Same as applicant's contact details	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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If 'No' – complete the following:

Contact name			
Position (if applicable)			
Company name (if applicable)			
Contact phone number (1)		Phone number (2)	
Business or postal address line 1			
Business or postal address line 2			
Suburb			
State		Postcode	
Email address			

Part 3 – Land details

- You must accurately describe the location of the land where your clearing is proposed.
- If you have a large number of properties, please provide the relevant details for each property in a separately attached supporting document.

3.1 Property details

I have a large number of properties and have given the relevant details in an attached supporting document.	<input type="checkbox"/> Yes – skip to Part 4 <input checked="" type="checkbox"/> No
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If 'No' – complete the following:

<u>Land description</u> Provide the following details, as applicable, for all properties: <ul style="list-style-type: none"> – volume and folio number – lot or location number(s) – crown lease or reserve number – pastoral lease number – mining tenement number 	Reserve 20578 Prawn Rock Channel Island Reserve Vested in Shire of Denmark Current Purpose: Recreation Reserve area = 7.95ha		
Street address – Line 1	Prawn Rock Channel Reserve R20578		
Street address – Line 2	811 Ocean Beach Road		
Suburb	Ocean Beach		
State	WA	Postcode	6333
Local government area(s)	Shire of Denmark		
Land zoning	Parks and Recreation		

Part 4 – Relationship to landowner

Tell us which of the following options best describes you as the person completing and submitting this form. If you are filling out this form on behalf of the applicant, answer this question as though you are the applicant.

Proof of ownership may include:

- a certificate of title (that is less than 6 months old)
- a pastoral or mining lease
- public authority that has care, control or management of the land
- other form of lease, land tenure or specific arrangement.

Relationship to landowner (select one of the following options)	Complete the following
<input checked="" type="checkbox"/> I am the landowner	<input checked="" type="checkbox"/> Attach proof of ownership (Management Order for R20578)
<input type="checkbox"/> I am lodging a form on behalf of the landowner (e.g. a consultant)	<input type="checkbox"/> Attach proof of ownership
<input type="checkbox"/> I am acting on the landowner's behalf and will be jointly responsible for the clearing permit (i.e. joint form)	<input type="checkbox"/> Attach proof of ownership <input type="checkbox"/> Complete and attach an 'Acting on behalf and jointly responsible' letter
<input type="checkbox"/> I am likely to become the landowner	<input type="checkbox"/> Attach the Certificate of Title <input type="checkbox"/> Attach evidence of the pending transfer of ownership and/or contract of sale ('offer and acceptance')
<input type="checkbox"/> I will undertake the clearing activities with the landowner's authority and will be the permit holder	<input type="checkbox"/> Attach proof of ownership <input type="checkbox"/> Complete and attach an 'Authority to access and clear native vegetation' letter (if the applicant is not the landowner)
<input type="checkbox"/> A person with multiple land parcels	<input type="checkbox"/> Attach proof of ownership <input type="checkbox"/> Complete and attach 'Authority to access and clear native vegetation' letter (if the applicant is not the landowner)

Part 5 – Proposed clearing

5.1 Maps and/or spatial data

<p>Select which map type(s) you will attach with your form.</p> <p>Note: We will decline / return forms (as applicable) if you do not provide sufficient information for this question.</p>	<p><input checked="" type="checkbox"/> An ESRI shapefile with the following properties (<i>preferred</i>)</p> <ul style="list-style-type: none"> • Geometry type: polygon shape • Coordinate system: Geocentric Datum of Australia (GDA) 1994/2020 (geographic latitude / longitude) • Datum: GDA 1994 / GDA 2020 (please specify which was provided) <p><input checked="" type="checkbox"/> An aerial photograph or map with a north arrow, clearly marking the proposed clearing area</p> <p>Note:</p> <ul style="list-style-type: none"> • An ESRI shapefile must use one of the following filename extensions: .shp, .shx, .dbf, and/or .prj • You must provide an ESRI shapefile if the form requires an assessment under an <i>Environment Protection and Biodiversity Conservation Act 1999</i> (Cth) (EPBC Act) accredited process. See Part 8 of this form for more information.
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5.2 Size

- If you propose to clear a patch(s) of vegetation, enter a hectare value for the total size of the area (mark number of trees as zero).
- If you propose to remove only individual trees from the area(s) (i.e. the shrubs, grasses, groundcover plants will remain intact), provide the number of trees (and mark total area as estimated hectares).
Note: If any shrubs, grasses, and/or groundcover plants MAY be damaged in the clearing process, add this to the total area.
- If you propose to clear an area of vegetation within a larger footprint, enter the hectare value for the total size of the area to be cleared (mark number of trees as zero) and the size of the footprint. For example, 5 hectares of clearing within a 10 hectare footprint. This option is only available for **purpose permit** applications.
- Enter values for BOTH number of trees and the size of the area if you are clearing individual trees in one area AND a patch of vegetation in a different area.
- Please note the following area conversions/calculations:

1 hectare = 10,000 m ²	Area of circle = 3.14 x radius ²
1 acre = 0.4 hectares / 4,000 m ²	Area of a rectangle = length x width
1 tree = 0.01 hectares / 100 m ²	Area of a triangle = ½ length x perpendicular height

Total area of clearing proposed (hectares)	0.0150ha = 150m ² (150m x 1m) for fence line construction
Footprint of clearing (hectares) (purpose permit only)	
Number of individual trees to be removed	Nil

Note: Calculate the area of a tree based on the area encompassed by the tree's drip line; that being the outermost circumference of the tree's canopy.

5.3 Purpose

<p>Provide the reason for proposed clearing (e.g. road construction, grazing and pasture, hazard reduction, horticulture, timber harvesting etc.)</p>	<p>Fence to be installed to delineate designated Bird Sanctuary area zone (northern section of Prawn Rock Channel Island) in order to protect threatened resident and migratory shore-birds nesting sites – as per Council Resolution 080622 (attached).</p> <p>The fence will also provide additional protection to the existing native vegetation and coastal saltmarshes that exist within the sanctuary zone.</p> <p>Fence is to be 136m (maximum 150m) long, with fence height 90cm consisting of pre-fabricated dog netting, height up to 1.2m with single plain wire above netting.</p> <p>Strainer posts are 180mm treated pine with a steel strut, 1m depth into ground, 1.2m above ground.</p> <p>Intermediate 120mm posts are treated pine, installed 600mm into ground, 1.2m above ground, spaced at 6m apart.</p> <p>Gated access will involve a 1.2m x 1m high pool fence enclosure with double gate, with posts concreted in at 600mm depth.</p>
<p>Specify what the final land use will be after clearing</p>	<p>Prawn Rock Channel Island Reserve R20578 will be demarcated by the established fence into a northern and southern section.</p> <p>The northern section of the island is designated for management purposes as a Bird Sanctuary Zone – with public access proposed through gated access on restricted boardwalk walk trail to bird hide. This controlled access will reduce the potential for damage to existing island foreshore fringing vegetation within the sanctuary zone area.</p> <p>The southern section of the island will remain accessible for recreational activities on PRC island and a network of established trails will enable access to the Wilson Inlet estuary, Ocean Beach and Nullaki Peninsula (when sandbar is closed).</p>

5.4 Method

Proposed method of clearing (i.e. burning, cutting, draining, flooding, grazing, mechanical clearing/bulldozing or other – specify)	Vegetation to be pruned back approximately 1m maximum width using a whipper-snipper. Holes will be dug by hand, with strainer posts installed, before a strainer wire put up to install intermediate posts by hand. Netting then rolled out and strained up to tension.
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5.5 Timeframe

Period within which you propose to do the clearing (e.g. 1/7/2022 to 30/8/2024)	Start date: 1/12/2022 End date: 17/12/2022 Installation can only occur during the drier summer months, and it is difficult for construction to occur during school holiday period due to increased number of visitors to the site. It would also be optimal to have the fence erected PRIOR to the school summer holiday period to ensure enhanced protection of the Bird Sanctuary zone and existing values from increased visitors over the summer school holiday period.
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Note: The clearing referral process is not suitable for any clearing that is expected to take longer than two years.

5.6 Avoidance and mitigation

Explain how you have, or will, put avoidance and mitigation measures in place to eliminate, reduce, or otherwise mitigate the need for and scale of the proposed clearing of native vegetation.

Attach supporting documents to substantiate your explanation.

Your explanation should demonstrate you have planned the project so that the least clearing possible is to be undertaken. The following questions may help you frame your explanation:

- Why did you select this location and amount of clearing?
- What alternatives to clearing – e.g. engineering solutions – did you consider?
- What changes, if any, did you make to the location or amount of clearing to reduce the impacts of the clearing?

Note: If you do not demonstrate adequate efforts to avoid and mitigate clearing, we will ask you to do so during the validation of this form.

Provide the avoidance and mitigation details	<ul style="list-style-type: none"> • Fence to be installed to delineate designated Bird Sanctuary area zone (northern section of Prawn Rock Channel Island) in order to protect threatened resident and migratory shore-birds nesting sites • To establish the most direct fence line possible with alignment chosen to minimise damage to existing vegetation • Clear or prune as little vegetation as is possible • Plants, shrubs and small trees are not to be removed. • Where necessary the sections covered by Sedges or Carex may be pruned in height but not removed. • Shrubs and small trees are not to be removed, only the pruning of branches where necessary. • Low vegetation in the sandy sections should not require pruning • The width of pruning along the fence line is to be kept to a minimum and not to exceed one metre at any point • Create the least disturbance possible to the vegetation when installing the fencing poles • CCA treated pine fencing poles 120x1899mm are to be used at 6m spacing • CCA treated pine fencing strainers 180x2400mm are to be used • 8/90/15 waratah pre fab netting is to be used • A 2.5mm plain wire will be strung along the bottom of the netting and above the netting • Two 1.2m wide self closing gates are to be installed in an existing sandy section along the fence line
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Part 6 – Offset

Do you want to submit a clearing offset proposal with your form? For more information on environmental offsets, refer to DWER's website and Fact Sheet 11: Environmental offsets for native vegetation clearing permits .	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If 'Yes' – please complete and attach Appendix A of the Clearing of native vegetation offsets procedure guideline as a supporting document for your form.	<input type="checkbox"/> Appendix A attached

Part 7 – Surveys for assessments (IBSA and IMSA)

Do you want to submit marine or biodiversity surveys in support of your form?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – skip to Part 8
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7.1 Biodiversity surveys

If you want to submit any biodiversity surveys to support this form, you must follow the Environmental Protection Authority's (EPA) [Instructions for the preparation of data packages for the Index of Biodiversity Surveys for Assessments](#) (IBSA). If you do not meet the IBSA requirements, DWER/DMIRS (as applicable) may decline/return your form.

Please provide the IBSA number(s) – or submission number(s) if the IBSA number has not yet been issued – in the space provided. Note that a submission number is not confirmation that a biodiversity survey has been accepted and is not the same as an IBSA number. IBSA numbers are only issued once a survey has been accepted. Once an IBSA number is issued, please notify DWER / DMIRS (as applicable). Please note DWER / DMIRS will suspend the assessment timeframes for your form until you provide the IBSA number(s).